



STATUTE OF SANT'ANNA SCHOOL OF ADVANCED STUDIES

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PREAMBLE

The School, whose origins as a Pisan university are rooted in the legal medical College attached to the Scuola Normale Superiore and the College "Antonio Pacinotti", was formally established with Law no. 41 of 14 February 1987, which ratified the unification of the School of University Studies and Specialization, referred to in Law no. 117 of 7 March, 1967, and the Conservatory of St. Anne, referred to in the Royal Decree no. LXXVIII of 13 February 1908.

NOTE: *for the sake of brevity, this Statute uses the masculine form as a default to refer to both genders.*

TITLE I GENERAL PRINCIPLES

Art. 1

(Nature, purpose and location of the School)

1. The Sant'Anna School of Advanced Studies, hereinafter referred to as the School, is a public institution and a Superior Graduate School with University status whose purpose is to promote the development of culture and scientific/technological research nationally and internationally.
2. To this end, it operates in the following areas:
 - a) further training at university level;
 - b) research training;
 - c) university education with highly qualified science courses;
 - d) continuing education;
 - e) research;
 - f) exploiting and transferring research results to the outside.
3. Therein we aim to develop the relationship between training and research, interdisciplinarity, interaction with the cultural, social and economic worlds, and to experiment with new forms of training, organization, and management.
4. The school, which has legal personality, adopts the present Statute in harmony with the principles of Article 33 of the Constitution of the Italian Republic and in implementation of the existing laws on the organization of universities.
5. Our autonomy is expressed in the fields of science and education, and the organization, financial, management, administrative, property and accounting areas.
6. Among the School's essential characteristics are collaboration and the sharing of objectives by all: students, teachers, researchers, research assistants and administrative staff. Each of these components is guaranteed appropriate ways to participate in the decision making process in accordance with this Statute.
7. The School is based in Pisa and may be known as "Sant'Anna School of Advanced Studies" for short.
8. The School is headquartered in the historic building that used to house the Sant'Anna Conservatory. It can establish or participate in research and training Centers in other locations, including through collaborations with public and private institutions. The School may assign teaching and technical-administrative staff to work in these facilities, according to criteria to be agreed upon with the stakeholders.



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Art. 2

(The School is a Boarding University)

1. The School provides the most advanced type of education for young scholars of the social, experimental, and applied sciences.
2. As a Boarding University, it offers residential facilities both on and off campus.
3. Special regulations have been established for Boarding University living.
4. The School normally guarantees the reception of honours students into its boarding facilities either on or off campus according to the aforementioned regulations, which also dictate the terms and requirements for access to the free housing and meals as well as the service facilities. Based on the resources provided by its annual and multiannual budget, the Academic Senate establishes the honours students' annual educational and personal grants until the time set for graduation.

Art. 3

(Courses and Certificates)

1. The School offers the following courses:
 - a) supplementary courses for honours students (level 1) enrolled in bachelor degree courses (may be single-cycle) at the University of Pisa, which are determined by the Academic Senate upon proposal by the Faculty Councils;
 - b) supplementary courses for honours students (level 2) enrolled in Master of Arts/Master of Science Degree courses at the University of Pisa, or other universities affiliated with the School, which are determined by the Academic Senate upon proposal by the Faculty Councils;
 - c) three-year PhD courses pursuant to art. 2 of Law no. 41 of 14 February 1987;The School can also offer the following courses:
 - d) highly scientifically qualified Master of Science Degree courses through agreements with other Italian and foreign universities;
 - e) PhD programmes, which may involve the collaboration of other Italian and foreign universities;
 - f) First/Second level Master's diplomas, which may involve the collaboration of other Italian and foreign universities;
 - g) other higher education courses, continuing education, and graduate programs that include both Master of Arts/Master of Science Degrees, or First/Second Level Master's diplomas, and PhD programmes, which may involve the collaboration of other Italian and foreign universities and/or other public or private institutions.
2. The Academic Senate may authorize bachelor and Master of Arts/Master of Science degree students to attend universities other than the University of Pisa.
3. The courses are governed by University as well as specific regulations.
4. The School may grant study awards and scholarships to students attending courses.
5. The School awards the following certificates in both Italian and English:
 - a) First-level Sant'Anna honours diploma;
 - b) Second-level Sant'Anna honours diploma;
 - c) First/Second level Master's diplomas jointly with other universities;
 - d) Three-year PhD;
 - e) PhD;
 - f) First/Second level Master's diplomas;
 - g) Certificates for other training courses.

Art. 4

(Admission)

1. The School's admission procedures verify that the candidates have a high level of preparation in addition to their potential for cultural and professional development.
2. The students of the School must fulfill the educational obligations set out in the regulations, which provide criteria to guarantee the high quality of the studies.



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Art. 5 (Scientific Research)

1. The School promotes research by helping to provide the necessary material means, including by setting up collaborations with Research Organizations and other national and international Universities.
2. The School can give out scientific research scholarships and grants.

Art. 6 (Internationality)

1. The School promotes internationality in education, science and culture, encouraging the mobility of staff and students and participation in international projects and research groups.
2. To this end, the School may establish inter-university cooperation agreements that may include integrated courses and joint research programs.

Art. 7 (External Collaborations)

1. To achieve its institutional purposes, the School may establish collaborations with public, private, Italian and/or foreign institutions through contracts, agreements and conventions.
2. In order to perform activities instrumental to the achievement of its institutional purposes, the school can create, participate in or make use of foundations, associations, companies or other public or private associations to the extent and in the manner permitted by law.
3. School staff stating availability may be assigned to such organizations.

Art. 8 (Promoting Spin-offs and Start-ups)

1. The School promotes and supports the creation and development of scientifically and/or technologically and/or innovatively significant spin-offs developed through the initiative of its teachers, researchers, administrative staff, fellows and PhD students, which aim to exploit experiences, results and expertise originating from in-house research.
2. The School considers transferring knowledge to society at large as an integral part of its mission, making good use of research results and promoting social and economic development.

Art. 9 (Intellectual Property Management)

1. Where appropriate, the School adopts various forms of intellectual property protection for in-house inventions and handles intellectual property matters to promote research, also by collaborating with partner companies, especially spin-offs that originated from the School itself in accordance with local regulations.

Art. 10 (Awards and honours)

1. The School may grant awards and honours to people who have distinguished themselves by making important contributions in the scientific, cultural, social or professional areas.

Art. 11 (Collaboration with the Students and Alumni Associations)

1. The School embraces its former students and supports the Alumni Association, whose purpose is to foster and maintain relations among alumni and between them and the School, and to support the School's educational and research initiatives.
2. The School supports and encourages the Students Association, whose purpose is to promote cultural and recreational activities, strengthen its connection with the Alumni Association, and collaborate with other student associations that have similar purposes.



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3. The School may form agreements with the Students and Alumni Associations to establish ways to cooperate and provide financial contributions to each other.

Art. 12

(Principles of Administration and Organization)

1. As for administration and management, the School follows the principles of simplification, efficiency, effectiveness, transparency and accessibility of information, as provided by Law no. 240 of 30 December 2010 and Law no. 241 of 7 August 1990, as amended or supplemented.
2. The School is organized and operates according to principles of functional decentralization.
3. The School values equal opportunity, promotes gender equality, and applies non-discrimination between employees with fixed term and indefinite contracts who perform the same assignments, as well as to the composition of university bodies and employment matters.
4. The school has adopted a Code of Ethics for its community. The penalties for violating the Code of Ethics consist in private or public reprimands depending on circumstances. Where violating the Code of Ethics is augmented by a disciplinary offense there prevails the jurisdiction of the bodies designated for disciplinary proceedings.
5. The school adopts its own finance and accounting system, in accordance with art. 7 of Law no. 168 of 9 May 1989 and subsequent amendments, based on an economic, property, and analytical accounting model in accordance with the provisions of Law no. 240 of 30 December 2010 and subsequent ministerial implementation decrees.

Art. 13

(Sources of Financing and Property)

1. The School's sources of funding are as follows:
 - a) transfers by the State and other public and private institutions;
 - b) contributions and donations, including for research grants, professorships and the promotion of cultural activities, individuals, public and private agencies, associations, and foundations;
 - c) proceeds from contracts and agreements, businesses, annuities, profits from or sales of assets.
2. The school uses and maintains the following for its institutional activities:
 - a) property either owned or granted for use by the State or other public agencies;
 - b) technical equipment, scientific collections, book, archival, and artistic holdings that it owns or are at its disposal.

TITLE II

REGULATIONS AND PLANNING INSTRUMENTS

Art. 14

(School (SSSUP) Regulations)

1. In compliance with the current legislation and this Statute, the School issues regulations, manuals and guidelines.
2. The general regulations include the School's general organization rules, the election procedures of the bodies, and the operating rules of the Academic Senate and the Board of Governors.
3. The academic regulations spell out how the current courses and any other educational activity are to be organized, including didactic aspects common to all courses and the criteria for activating PhD courses and supplementary educational services.
4. The administration, finance, and accounting regulations govern the School's financial and accounting management.
5. The other regulations are general within their scope, and cannot modify the regulations referred to in paragraphs 2, 3, and 4.
6. The manuals set forth implementing rules for specific sectors of the provisions found in the regulations.
7. The guidelines lay down rules for implementing the provisions for specific sectors found in the manuals.
8. The manuals and guidelines are approved in the manner prescribed in the general regulations.



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Art. 15

(Approval, Adoption and Entry into force)

1. The general regulations are approved by a 2/3 majority of the Academic Senate, subject to the mandatory opinion of the Board of Governors, and are issued by the Rector. The administration, finance and accounting regulations are approved by a 2/3 majority of the Board of Governors, with the approval of the Academic Senate, and are issued by the Rector.
2. School regulations, including those set out by the Institutes, are approved by a 2/3 majority of the Academic Senate, with the approval of the Board of Governors, and are issued by the Rector.
3. The opinions/approvals referred to above are taken as the absolute majority of the members of the bodies in question.
4. The regulations in art. 14 come into force on the fifteenth day following their date of publication in the School's Register, unless they say otherwise. They are also published in the School's online register.

Art. 16

(Planning Instruments)

1. The School adopts a strategic orientation Plan with which it defines the lines of development for a period of six years of its cultural, social, economic, educational and scientific contexts, both nationally and internationally.
2. To implement its strategic orientation Plan, the School formulates a three-year management program in accordance with current legislation.
3. The School's strategic orientation Plan defines its strategic development, priority research and training areas, institutional collaborations to be initiated with public and private entities, the needs of its building facilities and equipment, its teaching, research and administrative staff, and anything else needed for the best planned development of financial resources and activities.
4. The strategic orientation Plan is approved by the Academic Senate upon proposal by the Rector after hearing the opinions of the Faculty Councils, the Institutes, and the Board of Governors regarding economic and management compatibility issues.
5. The three-year program is approved by the Board of Governors upon proposal of the Rector after hearing the opinions of the Academic Senate, the Faculty Councils, and the Institutes.
6. The Board of Governors is responsible for monitoring the implementation of the strategic orientation Plan and the three-year program and the annual verification of the objectives achieved.
7. The Rector may propose changes to the three-year program to the Board of Governors and amendments to the strategic orientation Plan to the Academic Senate, including upon request by the Academic Senate, the Faculty Councils, or the Institutes.

TITLE III

SCHOOL GOVERNING BODIES

Art. 17

(School Governing Bodies)

1. The School's governing bodies are the following:
 - a) the Rector;
 - b) the School President;
 - c) the Academic Senate;
 - d) the Board of Governors;
 - e) the Board of Auditors;
 - f) the Evaluation Committee;
 - g) the Managing director.

Art. 18

(Powers of the Governing Bodies)

1. All of the School's components work as an integrated system subdivided into planning, control and management tasks.



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2. The School distributes responsibilities among its bodies, with teaching/research management and strategic planning tasks assigned to the Academic Senate, whereas the three-year program and control/verification of results are assigned to the Board of Governors.
3. The Rector is responsible for representing the School as concerns legal matters.

Art. 19 (Rector)

1. The Director, who is assigned the role of Rector pursuant to Law no. 41 of 14 February 1987, takes the qualification of Rector and is elected by secret ballot from the full-time full professors, including those teaching at other Italian universities.
2. The right to vote for the Rector's election goes to full and associate professors, with eighteen percent of the overall vote going to: a) researchers; research fellows; administrative staff; and twenty-two percent to b) PhD students, honours students (levels 1 and 2). Where a professor from another University is elected, he or she shall be called to transfer and become part of the School's teaching staff.
3. The Rector is appointed by decree of the Minister of Education, University and Research and holds office for six years without the possibility of re-election.
4. The Rector is the School's legal representative, convenes the Academic Senate, oversees the implementation of its resolutions and, to the extent applicable, those of the Board of Governors. He or she concludes agreements pertaining to educational, scientific and cultural matters.
5. The Rector is responsible for the following:
 - a) guiding, initiating, and coordinating scientific and educational tasks;
 - b) pursuing the School's objectives according to quality criteria while respecting the principles of effectiveness, efficiency, transparency and promoting merit;
 - c) drafting the proposals for the strategic orientation Plan and the three-year program document, as per Article 16 of this Statute, as well as the proposal for the annual and triennial budget and the final financial statements;
 - d) drafting the proposal for the appointment of the Managing director, as in art. 25;
 - e) initiating disciplinary proceedings against professors, researchers and students, and imposing sanctions that are no greater than censorship;
 - f) adopting urgent measures pertaining to the Academic Senate and the Board of Governors, submitting them for ratification to said bodies on their very next meeting;
 - g) issuing measures for the appointment of institutional positions and administrative acts, as well as fulfilling any other duty provided by the law, this Statute, and the regulations.
6. In order to execute his or her mandate, the Rector may use a Vice-Rector chosen from the full professors. For specific issues, the Rector may also appoint as many as five delegates, chosen from the full or associate professors and researchers, who can stay in office at most as long as the Rector. Proxies are revocable.

Art. 20 (Academic Senate)

1. The Academic Senate plans, guides and governs the School's teaching and research. It is responsible for the overall operation of the Institution and exercises all the powers delegated to it by the rules of the university system, the Statute and regulations, in accordance with the duties that this Statute entrusts to the Board of Governors, Faculty Councils and Institutes.
2. In preparing the strategic orientation Plan described in art. 16, the Academic Senate sets and approves the guidelines and lines of development for teaching and research.
3. Furthermore, the Academic Senate does the following:
 - a) act as coordinator and liaison among the Faculties and Institutes and their activities;
 - b) decide on education and advanced education initiatives and on the establishment, activation, modification and/or cancelation of PhD and Master of Arts/Master of Science Degree and First/Second level university Master's Diploma courses, as well as advanced and continuing education courses;
 - c) check annually that the School's residential, educational, and scientific locations and facilities fit the needs expressed by the Institute Directors, Assemblies of students, and fellows;



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- d) approve and modify the Code of Ethics, see Article 12 of this Statute, the regulations for recruitment procedures, and the regulations of the Institutes and other educational structures;
 - e) express its opinion on the three-year program and the annual budget approved by the Board of Governors;
 - f) decide on the School's building program within the three-year program;
 - g) propose to the electorate described in Article 19 of this Statute, with a majority of at least two thirds of its members, a motion of no confidence in the Rector, no earlier than two years after the beginning of the Rector's mandate;
 - h) establish the annual educational grant and any other grant for honours students until the time set for their graduation deadline.
4. In its composition enlarged to all professors for the recruiting of full professors, all full and associate professors for the recruiting of associate professors, and with the participation of representatives of the assistant professors in the Faculty Councils for the recruiting of assistant professors, the Senate submits for approval to the Board of Governors the recruiting of instructors and assistant professors identified in accordance with the Regulations of personnel recruitment procedures.
5. The Academic Senate is composed of the following 11 members:
- a) the Rector;
 - b) two Deans of the Faculty Councils;
 - c) two Institute Directors, elected by the Board of Institute Directors, one from the Faculty of Experimental and Applied Sciences and one from the Faculty of Social Sciences;
 - d) two full and associate professors elected by the full and associate professors;
 - e) an assistant professor and a technical administrator elected respectively by all the assistant professors and all the technical administrative staff;
 - f) two students, one elected by the honours students and one by the PhD students;
- and is validly constituted with the presence of half plus one of its members.
6. The Rector's vote breaks a tie.
7. The Academic Senate stays in office for three years and the mandate of its members is renewable only once. It is chaired by the Rector. The Managing director acts as Secretary of the Senate.
8. Notwithstanding the foregoing terms, the representatives of the honours and PhD students hold office in the Academic Senate for two years.
9. Upon the Rector's proposal, the Academic Senate can hold meetings to discuss specific issues where the relevant stakeholders may participate.
10. The meetings are attended by the Vice-Rector without voting rights if not a member of the Academic Senate.
11. The Senators who do not participate in at least half of the meetings held during a calendar year are dismissed from office by Rector's decree.

Art. 21

(Board of Governors)

1. The School is federated with the Institute for Advanced Study of Pavia, hereinafter IUSS, also a Superior Graduate School with University status, on the basis of a special federation Agreement pursuant to and in accordance with art. 3 of Law no. 240 of 2010 and art. 2, paragraph 3 of Ministerial Decree no. 827 of 15 October 2013. As part of the activities covered by the federation Agreement, subject to the federated Institutions' scientific, managerial and administrative autonomy in the framework of the resources allocated, the Board of Governors coordinates the Federation by harmonizing common initiatives based on the indications given by the respective Academic Senates.
2. In the first three years the federation Agreement is in effect, the Board of Governors is composed of eight members as follows:
 - a) the Chairman of the Board of Governors;
 - b) the School's Rector;
 - c) the IUSS's Rector;
 - d) three directors from outside the School and IUSS, who have not worked for the School or IUSS for at least five years prior to their appointment, two of them appointed by the School's Academic Senate upon the School's Rector's proposal after consulting with the IUSS's Rector and one appointed by the IUSS's



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Academic Senate upon the IUSS's Rector's proposal after consulting with the School's Rector; these three directors may be Italian and foreign personalities who possess proven competence in the management field or a high level professional experience in the fields of science and culture. The directors' curricula shall be published on the School's and IUSS's websites;

e) a student of the School elected every two years as provided in the relevant general regulations;

f) a student of the IUSS elected every two years from the students of the undergraduate courses as provided in the relevant general regulations.

3. For each three-year period following the one referred to in paragraph 2 of this Article, it is up to the School's and IUSS's Academic Senates in joint session to determine the number (from two to four) and manner of appointment of the outside Directors.

4. The joint sessions of the School's and IUSS's Academic Senates adopt resolutions by majority vote with each of the Senates being assigned 50% of the votes.

5. The Board of Governors is chaired by the Chairman, whose vote breaks a tie. An absolute majority of the members must attend to have a valid meeting.

6. The Board of Governors stays in office for three years. If a director leaves office for whatever reason, a new one shall be proposed from the same milieu in the manner described above and shall remain in office for as long as the Board of Governors.

7. The Board of Governors meets in ordinary session according to a schedule established at the beginning of each calendar year by the Chairman of the Board and by the Rectors of the School and IUSS. The Board may be convened in special session when the following applies:

a) the Chairman deems it appropriate when urgent circumstances occur or when managing the federation requires it;

b) at least one third of the members submit a reasoned request in writing to the Chairman.

8. Board of Governors meetings may be held by audio or video conference; in which case they are considered to be held in the location of the Chairman of the Board of Governors.

9. One or more members of the Board of Auditors attend Board of Governors meetings with the right of having their comments recorded in the Minutes. Furthermore, the Board may invite persons belonging to one of the two Institutions to sit in on its meetings as "listeners".

10. Directors who fail to attend more than three meetings during a calendar year are dismissed from office by joint decree of the Rectors of the two Institutions.

Art. 21a

(Board of Governors - Duties)

1. Respecting the scientific, managerial and administrative autonomy of the federated Institutions and the guidelines set forth by their Academic Senates, the Board of Governors performs the following duties for the School and the IUSS:

a) outline strategic development guidelines, taking also into account the reports of the International Advisory Boards of the two Institutions, proposing the adoption of relevant actions to the Academic Senates of the School and IUSS;

b) promote the harmonization of the three-year programs in order to achieve maximum scientific and educational cooperation between the two federated Institutions;

c) outline joint policies to dialog with the Ministry of Education and other competent Ministries;

d) in coordination with the Disciplinary Boards, tend to disciplinary proceedings concerning professors and researchers of the School and the IUSS, pursuant to art. 10 of Law 240 of 2010;

e) any other duty assigned to it by the Academic Senates of the School and IUSS.

2. With regard to the School, as a planning, strategic guidance and administrative, financial, economic and property management control body, the Board of Governors does the following:

a) approve planning acts as referred to in Article 16 of this Statute and verify compliance with them, including for matters regarding the economic sustainability of proposed recruitments of instructors;

b) monitor the strategic orientation Plan and the three-year program and check periodically the objectives achieved;

c) monitor and supervise the financial sustainability of the School's activities also based on the reports of the Evaluation Committee, the Board of Auditors, and other control bodies;



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- d) provide opinions on management and teaching/research activities limited to their economic and managerial aspects and comments/proposals to the Academic Senate, Faculty Councils, and Institutes;
- e) upon the Rector's proposal and with the advice of the Academic Senate for matters within its competence, approve the annual and triennial budget, the final financial statements and the three-year program document and transmit a copy of the annual and triennial budget and final financial statements to the competent ministries;
- f) appoint the Managing director, upon the Rector's proposal and after consultation with the Academic Senate;
- g) adopt the administration, finance, and accounting regulations, and express an opinion on the regulations pertaining to the Academic Senate;
- h) upon the Academic Senate's proposal and after verifying compliance with the three-year program and economic sustainability, decide on the recruitment of teaching and research staff as described in art. 24, paragraph 3, letter b) of Law 240 of 2010;
- i) verify the economic sustainability of Academic Senate resolutions regarding the establishment, activation, modification and/or cancelation of PhD and Master of Arts/Master of Science Degree courses and First/Second level university Master's diploma courses, as well as advanced and continuing education courses, in addition to teaching and scientific locations and structures;
- j) in the School's interest and after consulting with the Academic Senate, grant full-time professors clearance to perform assignments or take positions in public or private institutions instrumental in developing education and/or research projects of special significance for the School's activities.

Art. 22

(Chairman of the Board of Governors and School President)

1. The Chairman of the Board of Governors and School President has a primary role within the federation between the School and the IUSS, overseeing all its aspects in close coordination with the Rectors of the two Institutions.
2. Upon the joint proposal of the School's and IUSS's Rectors, the Chairman of the Board of Governors and School President is elected with a weighted vote by the School's and IUSS's Academic Senates in joint session, according to the provisions of paragraph 4 of Article 21 of this Statute, being a personality outside the school and IUSS possessing proven skills and experience of national or international import in management, science and culture.
3. The Chairman of the Board of Governors and School President is appointed by decree of the Minister of Education, University and Research with a three-year mandate.
4. As Chairman of the Board of Governors, he or she does the following:
 - a) in agreement with the Rectors of the two federated Institutions, promote partnerships with local, national, and international and other public and private organizations in order to foster and support the development of the federation between the School and the IUSS;
 - b) convene and chair the Board of Governors with agendas formulated jointly by the Rectors of the School and IUSS;
 - c) exercise all other powers assigned to him or her by the Board of Governors and the regulations of the School and IUSS.
5. If for any reason unable to perform said duties, the Chairman of the Board of Governors shall be replaced by the more senior Rector.
6. In accordance with the provisions in this Statute and in strict connection with the Rector of the School, the Chairman of the Board of Governors, in the office of School President, occupies a proposal-based and monitoring role in relation to the management of the training, research and internationalisation activities. In case of absence, hindrance or holiday for a period longer than three months, he shall be replaced by the Rector of the School.

Art. 23

(Board of Auditors)

1. The Board of Auditors is responsible for verifying the conformity of the administrative and accounting management of the School.



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2. The Board is made up of three standing and two alternate members, who should not fulfil the role of personnel employed by the School; the function of Chairman are performed by a standing member selected from the administrative and accounting magistrates and State attorneys and at least two standing members should be listed on the Register of Auditors. One standing member and one alternate member are appointed by the Ministry of Economy and Finance, one standing and one alternate are selected by the Ministry from managers and officials of the Ministry itself. The members are appointed by decree of the Rector. The term of office is three years and can be renewed just once.
3. The tasks and operating methods of the Board shall be established by current legislation.

Art. 24

(Evaluation Committee)

1. The purpose of the Evaluation Committee is to analyse and verify the quality and effectiveness of teaching and research activity, evaluate the relative structures and personnel, to check, using suitable methods, that public resources are used properly, to verify impartiality and the proper operational performance of administrative actions. In connection with A.N.V.U.R. [the Italian Agency for the Evaluation of the University System and Research], the Team is also allocated with the functions of evaluating the structures and personnel in order to promote merit and improvement of organisational and individual performance throughout the School. This activity is performed with the integration and collaboration of the Managing director.
2. The members of the Evaluation Committee are appointed by the Rector on consultation with the Academic Senate and the School President, in compliance with current legislation. The members shall remain in office for three years.
3. Pursuant to Law no. 370 of 1999 and Law no. 240 of 2010, the Evaluation Committee shall be made up of no fewer than five components and no more than nine, the majority of whom should be external to the university, two of whom should be selected from scholars and experts in the field of evaluation and at least one a Student. The CVs of members of the Team are published on the School website.
4. The members of the aforesaid body may be granted an allowance for the role, defined by the Board of Governors.
5. The Team operates independently and reports directly to the Rector of the School.
6. The School guarantees the means required for the Team to operate, as well as access to the data and information it requires to perform its tasks, with the possibility of establishing an organisational unit to support the Team, in order to improve the planning and control functions of management activity.
7. The operating methods of the Evaluation Committee are defined in specific regulations.

Art. 25

(Managing director)

1. The Managing director is competent for matters of organisation and operation of administrative and technical services of general interest to the School. The Managing director is at the head of the Administrative Directorate and is responsible for the relative activities. The Managing director is in charge of the overall management and organisation of the administrative and technical services, of the instrumental resources and the technical-administrative personnel of the School, as well as of the tasks, insofar as they are compatible, pursuant to article 16 of Legislative Decree no. 165 of 30 March 2001. In compliance with the directives of the Rector, of the Academic Senate and the Board of Governors, the Managing director performs initiative-, coordination- and guidance-based functions in relation to the general administrative services of the school, assisting the Rector in the implementation of the Resolutions of the governing bodies. With a substantiated written deed, the Managing director may delegate certain competences within his own functions to employees holding higher functional positions.
2. The office of Managing director is assigned by the Board of Governors as proposed by the Rector, subject to the opinion of the Academic Senate, to a director of the School, or of another University, or of another public authority, or to a subject from the private sector, selected from important persons of high professional qualification and proven multi-year experience in managerial positions.
3. The office of Managing director is regulated by a fixed-term contract governed by private law of duration of no longer than four years and no shorter than three years. Failure to meet the objectives makes



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reappointment impossible and, depending of the severity of the case in hand, results in the same being revoked pursuant to article 21 of Legislative Decree no. 165 of 30 March 2001.

TITLE IV TEACHING, RESEARCH, MANAGEMENT AND SERVICE FACILITIES

Art. 26

(Structure of the School)

1. The School is made up of Academic Faculties and is organised in Institutes. The Academic Faculties take care of coordination, management and educational programming, resolve on the training path of the honours students and oversee the management of the governing bodies. The Faculties promote integration between multidisciplinary training and research and express an opinion on the establishment of new 2nd level degrees.
2. The individual teaching staff of the School belongs to one of the Institutes and are members of one of the Faculties.
3. The Academic Faculties and the Institutes support the Rector in drafting the strategic orientation plan and the three-year programme, which are approved by the Academic Senate and by the Board of Governors.

Art. 27

(Academic Faculty)

1. As set forth in Law no. 41 of 14 February 1987, the School has the Academic Faculties of Social Sciences and Experimental and Applied Sciences.
2. The Academic Faculty of Social Sciences encompasses the scientific areas of: Economics and Management, Law, Political Sciences.
3. The Academic Faculty of Experimental Sciences encompasses the scientific areas of: Industrial and Information Engineering; Agricultural Sciences and Plant Biotechnology; Medicine.
4. According to their respective scientific areas and based on the regulations, the professors and assistant professors of the School, the students and the temporary lecturers belong to one of the academic Faculties.
5. Collaborators and language experts are attached to the Academic Faculty of Social Sciences for matters of their interest.
6. For job placements of unusual organisation or placement in scientific areas not present in the School system, the Academic Senate decides on the attachment of the teachers to one of the two Academic Faculties.

Art. 28

(Faculty Council)

1. The Faculty Council is made up of:
 - a) the Dean of the Faculty;
 - b) full and associate Professors;
 - c) a researcher Representative for each scientific area;
 - d) two honours student Representatives for each scientific area.
2. The members referred to in letters c) and d) are elected by the respective categories in the ways set forth in the general regulations.
3. The members referred to in letter d) remain in office for two years.
4. Following an invitation by the Dean, the collaborators and language experts may take part in the Faculty of Social Sciences Council in an advisory capacity.
5. The secretarial functions are performed by the youngest full professor in the role.
6. The Academic Faculty Councils coordinate the teaching activities of the scientific areas belonging to the Academic Faculty. Specifically:
 - a) they approve the educational offer for honours students on a yearly basis for the level 1 and 2 undergraduate courses, coordinating the proposals of the Institutes in the same area as the Faculty;
 - b) they put competition announcements forward to the Academic Senate for the awarding of the honours student positions referred to in article 44.



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7. In addition to the opinions provided for in this Statute, the Academic Faculty Council may propose to the Rector, the Academic Senate and the Board of Governors any initiatives considered pertinent for coordinating the Institutes and the development of interdisciplinary research.

Art. 29

(Faculty Council Dean)

1. The Dean is elected by the Faculty Council from full-time full professors belonging to the Faculty and appointed by a decree of the Rector; he shall remain in office for three years and the office may be renewed just once. He may appoint a Deputy Dean from the teachers belonging to the Faculty.
2. The Dean convenes and chairs the Faculty Council, manages the Faculty, oversees the responsibilities of the teachers, the organisation and the conduct of teaching and tutorial activities for honours students, performing the functions bestowed on him by the Statute and by the regulations and implementing the resolutions of the Faculty Council.

Art. 30

(Cost Centres)

1. The teaching and scientific activities of the School are supported by the services offered by the organisational structure. The organisational structure is defined by resolutions of the Academic Senate and the Board of Governors on the proposal of the Managing director.
2. On establishment, the Board of Governors determines the degree of autonomy of the cost Centres with a dedicated deed according to the types provided for in the regulations for administration, finance and accounting in respect of the main accounting standards applicable to the single budget of the University referred to in Law 240 of 2010.

Art. 31

(Institutes and Institute Director)

1. The Institutes are structures of the School designated to plan and manage the research activities and training activities provided for in article 3, with the sole exception of those specified in paragraph 1, letters a) and b), in the ways set forth in the School regulations. The Institutes are independent in terms of management, finance and administration, in the ways set forth in the School regulations.
2. The teachers and researchers belonging to the Institutes perform teaching activities for honours students, in compliance with the academic schedule decided upon by the Faculties, in agreement with the Board of Institute Directors.
3. The Academic Senate is responsible for establishing the research Institutes, subject to the favourable opinion of the Board of Governors, and are Cost Centres pursuant to the regulations for administration, finance and accounting.
4. Each Institute operates under the responsibility of an Institute Director appointed by decree of the Rector and elected within the Institute itself using the procedure provided for in the general regulations and the Institute regulations.
5. The term of office of the Institute Director is three years and may be consecutively renewed just once. The Director is responsible for managing and implementing the development objectives of the structure in the context of the management guidelines recommended by the Academic Senate.
6. The Board of Institute Directors was established to perform activity coordination functions and to develop interdisciplinary projects.
7. The Board of Institute Directors is chaired by the Rector.

Art. 32

(International Advisory Board)

1. The School establishes an International Advisory Board (IAB) as an advisory body for matters of strategic development.
2. The International Advisory Board is made up of at least six members of recognised international qualification and with proven experience in scientific research, management and coordination of academic



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and research facilities and who hold or have held important roles in public or private institutions/organisations of international standing.

3. The members of the International Advisory Board are appointed by the Academic Senate on the basis of a proposal by the Rector, with a shortlist containing double the number of members than those to be nominated; the CVs will be published on the School website after appointment of the office.

4. The term of office of the members of the International Advisory Board is three years and may be renewed just once.

5. The International Advisory Board draws up reports on the themes on which it is consulted within the deadline set beforehand by the governing bodies of the School and proposes the adoption of teaching and scientific activities aimed at reinforcing the contribution of the School to internationally significant training and research activities.

Art. 33

(Central Guaranty Committee)

1. The School establishes the Central Guaranty Committee pursuant to this Statute and article 21 of Law no. 183 of 2010; the establishment and operation are defined in the specific regulation.

2. The Equal Opportunities Board was established within it to protect individuals and groups from discrimination. It draws up positive action plans in favour of female and male workers and students to enable effective equality. It deals with the themes of equal opportunities at all levels, including the student group and those on open and fixed-term contracts. It is made up of teaching and research personnel representatives, technical and administrative personnel representatives and student representatives.

3. The Board referred to in paragraph 2 elects a Chairman from among its members. The operation and establishment of the Board is described in dedicated regulations.

Art. 34

(Joint students and teachers Board)

1. The Joint students and teachers board has been established. It is made up of at least six students and six teachers, chaired by the Rector or a delegate of the same. This Board can be composed of the Academic Faculties.

2. The aforesaid Board, as provided for by Law no. 240/2010, is responsible for overseeing the training offer and the teaching quality as well as student assistance activity by professors and researchers; it also expresses opinions on the starting and cancellation of study courses.

3. The operation of the Board is described in the dedicated regulation.

Art. 35

(Student meeting)

1. The Meeting of honours students, students from advanced courses and PhD students has been established. The Student meeting may be convened for just one of its members.

2. On a yearly basis the Meeting sends a report on the quality of the services and facilities to the Managing director and the Evaluation Committee.

3. The operation of the Meeting is described in a separate regulation.

Art. 36

(Council of technical and administrative personnel)

1. The School establishes the Council of technical and administrative personnel, which has advisory functions with respect to the Governing bodies. To this end it expresses opinions on matters regarding the technical and administrative personnel and may submit proposals on matters with regard to the School.

2. The Council, appointed by decree of the Rector, is made up of ten members representing the different members of the technical and administrative personnel, elected in the ways defined in the specific regulation. It elects a Chairman from among its members. The Managing director may join the Council on invitation.

3. The operation of the Council and the themes it deals with are described in a separate regulation.



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Art. 37

(Organisation and access to scientific documentation)

1. The School has a coordinated group of service facilities (libraries, archives and others, where applicable), which are responsible for preserving, developing, enhancing and managing the collection of documents as well as access to online information resources, depending on research, teaching, administration and assessment requirements.
2. The School has adopted the principles of full and open access to the scientific literature and promotes online publication of the results of research activities performed at the university, to ensure that they are disseminated as widely as possible.
3. With a specific regulation, the School lays down the guidelines aimed at implementing the principles of full and open access to data and to the results of scientific research, promoting entering of the same in the archive of the institution and communication to the public, in line with the objectives and procedures of the School with regard to enhancing research results and in compliance with intellectual property laws and laws on confidentiality, personal data protection, as well as access to and protection and enhancement of cultural heritage.

TITLE V

TEACHING AND TRAINING ACTIVITIES

Art. 38

(Supplementary courses for honours students)

1. Level 1 undergraduate courses, referred to in article 3, letter a), have the same duration as the corresponding degree courses and single-cycle degree courses of the University of Pisa.
2. Level 2 undergraduate courses, referred to in article 3, letter b), have the same duration as the corresponding Master of Arts/Master of Science Degree courses developed by the Universities where the students enrolled in the undergraduate courses.
3. The undergraduate courses aim to supplement and raise the quality and level of the university training of the honours students, developing their ability to think critically. These courses are made up of the lessons taught at the School; these are accompanied by lectureships in foreign languages and other activities outside the school aimed at enhancing the training of the honours students.
4. The academic regulations govern the scheduling of the teaching commitments of the students, in order to ensure that their studies are of a high level with reference to the courses followed at the University of Pisa and the internal training activities of the School.

Art. 39

(Master of Arts/Master of Science Degree courses)

1. The Master of Arts/Master of Science Degree courses, established in agreement with other Italian and foreign universities, aim to ensure training at an advanced level for the performance of highly qualified activities in specific contexts.
2. The academic regulations of the study programmes govern their organisation, providing for access methods, organisation of lesson and anything else that is useful to ensure that the training activities and the learning process of the students are at a high level.
3. The procedures and implementation methods required to ensure full and functional inter-university cooperation are described in the deed of agreement to be stipulated with the other Universities for the establishment and conduct of Master of Arts/Master of Science Degree courses.

Art. 40

(PhD programmes)

1. The PhD programmes referred to in article 3, letters d) and 3) last a minimum of three years, subject to specific legal provisions on PhDs. On completion of the aforesaid courses, the students obtain the qualification of Philosophiæ Doctor (PhD) referred to in article 4 of Law no. 210 of 3 July 210.



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2. The academic regulations of the courses govern the scientific organisation of the same, students' move into subsequent years and arrangements for admission to the discussion of the thesis for obtainment of the qualification.

Art. 41

(University First/Second level Master's diplomas)

1. First/Second level Master's diplomas, of a minimum duration of two years, are aimed at providing an in-depth specialisation in sectors of special interest to the skilled labour market.
2. The academic regulations govern the basic organisation of the courses and internships, the admission requirements and the conditions for obtainment of the qualification.
3. The position of tutor can be created to perform tasks in support of the teaching and tutoring activities, to be filled by highly qualified technical-scientific and professional individual profiles.

Art. 42

(Other training courses)

1. The School may establish other higher education courses or continuing education, and *Graduate Programs*, which may involve the collaboration of other Italian and foreign universities and/or other public or private institutions.

Art. 43

(Certificates)

1. The School awards the qualification of First-level Sant'Anna honours diploma to honours students who have followed the level I supplementary courses and passed the First-level Sant'Anna honours diploma examination within the timeframe and in the ways set forth in the Academic Regulations.
2. The School awards the qualification of Second-level Sant'Anna honours diploma to honours students who have followed the level II supplementary courses and passed the Second-level Sant'Anna honours diploma examination within the timeframe and in the ways set forth in the Academic Regulations.
3. The School awards the qualification of Master of Arts/Master of Science Degree jointly with another university to students who have completed the relative study course, developed within the school pursuant to article 39 of this Statute.
4. The School awards the qualification of Philosophiae Doctor (PhD) referred to in article 4 of Law no. 210 of 3 July 1998 to students who have completed the relative PhD course lasting at least three years, subject to specific legal provisions.
5. The School awards the qualification of First/Second level Master's diplomas to students who have successfully completed the relative study path.
6. Issuance of the certificates provided for in article 3 of this Statute is governed by the regulations, in compliance with current legislation.

TITLE VI STUDENTS

Art. 44

(Honours students of the School)

1. Honours students of the School are those students who, having won an internal position in the competitions referred to in article 4, are admitted and attend the level I and II supplementary courses and fulfil the obligations required in the University academic regulations.
2. Having verified the amount of the financial resources in the School budget, the Academic Senate shall, by March, approve the competition announcements proposed by the Academic Faculty Councils for the awarding of honours student positions for the subsequent academic year, in compliance with letters a) and b) of the Statute.
3. The School generally ensures boarding accommodation for students either on or off campus.



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Art. 45

(Master of Arts/Master of Science Degree course students)

1. Students of the Master of Arts/Master of Science Degree courses developed by the School are those enrolled in and who attend the teaching courses provided for in the academic regulations, pursuant to article 3, letter c).
2. Without prejudice to paragraph 3, article 44, the Academic Senate, following consultation with the Board of Governors, may decide to make places available in boarding facilities or to award an accommodation allowance to the aforesaid students, according to criteria and in ways to be established, including with the aim of promoting mobility of these students between the partner universities that developed the courses.

Art. 46

(PhD students)

1. PhD students are those students who, having won a position in the relative competition, are enrolled in and attend the specific courses.
2. Having verified the amount of the financial resources in the School budget, the Academic Senate shall approve the competition announcements for the awarding of PhD student positions for the subsequent academic year.

Art. 47

(Academic obligations)

1. The academic regulations of the University set forth educational obligations and assessment criteria that ensure students achieve a high level of study.
2. Honours students (levels 1 and 2) shall obtain an average of no less than twenty seven out of thirty in the university examinations taken during the academic year, or in other types of tests, except in exceptional cases as set forth in the academic regulations of the University.
3. Failure to fulfil the academic obligations shall result in forfeiture of the student position.

Art. 48

(The Right to Study and the entrance of graduates into the world of work)

1. The School acknowledges the essential role of “tutoring” for the institute, in order to allow students utmost participation in the teaching, to start up scientific research and gain experience to help them enter the world of work. To this end, the School may also grant scholarships for the completion of periods of training at public and private institutions in Italy or abroad.
2. The School encourages students to collaborate on a part-time basis in managing activities in connection with the services it provides.
3. The School promotes initiatives aimed at placing its students into the world of work.

Art. 49

(Cultural, sports and recreational activities)

1. The School promotes cultural, sports and recreational activities for its students, which may lead to the formation of associations which the Academic Senate may recognise.

TITLE VII

ORGANISATION AND PERSONNEL

Art. 50

(Organisation and personnel)

1. The functional and administrative organisation of the School is defined in specific organisation regulations.



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Art. 51

(Management positions)

1. The School may allocate fixed-term management level positions to individuals even if they do not have management qualifications, in compliance with article 19 of Legislative Decree no. 165 of 30 March 2001, and the provisions of the organisation regulations.

Art. 52

(Enhancement of professional skills)

1. The School promotes and supports the professional growth of its personnel. To this end it promotes and organises internal training, specialisation and refresher courses and encourages participation in external initiatives.
2. In order to improve the performance of technical and administrative activities, personnel are assessed for the allocation of roles according to criteria of responsibility, merit, inclination and professional competence.

TITLE VIII

DISCIPLINARY BOARD AND TRANSITIONAL AND FINAL PROVISIONS

Art. 53

(The Disciplinary Committee)

1. A disciplinary committee is in charge of performing disciplinary checks on teachers. It is made up of three full and three associate professors, and three researchers, all on full-time contracts, as well as by two substitute full professors, appointed by the Academic Senate. The Committee remains in office for three years and its term of office may be renewed just once.
2. The Committee operate according to the principle of peer judgement, in cross examination and made up of three members.
3. The Committee performs the preliminary investigation phase of disciplinary actions started by the Rector; once it has heard the Rector or a delegate of his and the teacher/researcher subjected to the disciplinary action, it expresses an opinion on the proposal put forward by the Rector.
4. Within thirty days of receiving the opinion of the Disciplinary Committee, the Board of Governors imposes the sanction or closes the proceedings.
5. Refer to the provisions of article 10 of Law no. 240 of 2010 for anything not provided for in this article.

Art. 54

(Discipline of the positions and the terms of office)

1. The functions of Rector, Faculty Dean, Institute Director, elected member of the Academic Senate - with the exception of Institute Directors elected in the Academic Senate by the Board of Institute Directors - member of the Board of Governors, member of the Board of Auditors, member of the Evaluation Committee, member of the International Advisory Board, cannot be combined.
2. The Faculty Council Dean, Institute Director, elected member of the Academic Senate, member of the Board of Governors, member of the Board of Auditors, member of the Evaluation Committee, member of the International Advisory Board, remain in office for three years and their office may be renewed just once, with the exception of the student representatives, who remain in office for two years.
3. The Rector, Chairman, Vice-Rector, Academic Faculty Dean, Institute Director, members of the Academic Senate, members of the Board of Auditors, members of the Evaluation Committee and members of the International Advisory Board are entitled to an allowance for the role, the amount of which is determined by the Board of Governors. The members of the Board of Governors are entitled to an allowance whose amount is determined by the Board itself, subject to the opinion of the Academic Senate.

Art. 55

(Amendments to the Statute)

1. The Academic Senate is in charge of reviewing the Statute, which resolves by a qualified majority of 2/3 of its members, subject to the favourable opinion of the Board of Governors taken with the absolute majority



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of its components. The initiative for the review of the Statute is promoted by the Rector or by a third of the members of the Academic Senate.

Art. 56

(Entry into force)

1. The Statute shall enter into force on the fifteenth day following publication in the Official Gazette.
2. The School regulations shall be adapted in line with the provisions of this Statute within six months of the date of entry into force of the Statute itself.

Art. 57

(Transitional provisions)

1. In order to properly coordinate the activities envisaged by the Federation Agreement between the School and the IUSS, the acting School President, appointed by Decree of the Minister of Education, University and Research no. 80 of 4 February 2014, also performs the functions of the Chairman of the Board of Governors and shall remain in office until expiry of the term of office of the Board of Governors referred to in article 21 and 21 bis of this Statute.