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**CALL FOR ADMISSION TO
HONOURS COURSES
a.a. 2024/2025**

Art. 1 – Admission to the School

1. The Sant'Anna School of Advanced Studies (the School) announces, for the academic year 2024/2025, a public competitive examination for:

- a. **60 places** for I Level and Single-cycle Master Degree Programmes Honours Courses;
- b. **18 places** for II Level Honours Courses.

The number of available places may be increased following publication of this announcement, in case of additional financial and/or logistical resources. The School will provide adequate publicity of those additional places by way of publication on its official website, www.santannapisa.it, in the dedicated admissions area.

2. The duration of the course of study is:

- a. 3+2 years for the winners of a position – in the I Level Honours Courses under the condition of passing the aptitude test at the end of the I Level Honours Courses provided in accordance with Art. 13 of the Regulations of Educational Activities;
- b. 5 or 6 years for the winners of a position in the Single-Cycle Honours Courses for the Area of Legal Science and the Area of Medical Sciences;
- c. 2 years for the winners of a position in the II Level Honours Courses.

3. Winners of the competition are required to enroll at the State University of reference (University of Pisa for those admitted to the first year, University of Pisa, Florence or Trento for those admitted to II Level) and simultaneously attend a Bachelor's, Master's or Single-Cycle Degree Course among those identified for each Faculty and subject area in Art. 2 below for those admitted to the first year of I Level and Single-Cycle Honours Courses, and in Art. 11 for those admitted to the first year of II Level Honours Courses.

4. For the duration of the study cycle Honours Students will be provided with free accommodation within the School facilities. More details on [Status of Honours Students](#) can be found at art. 20.

5. This call is so articulated:

[Section I: Admission to I Level and Single-cycle Honours Courses](#) (artt. 2 - 10)

[Section II: Admission to II Level Honours Courses](#) (artt. 11 - 18)

[Section III: General dispositions](#) (artt. 19 - 21)

SECTION I - ADMISSION TO I LEVEL AND SINGLE-CYCLE HONOURS COURSES

Art. 2 – Available places and Subject Areas

1. The 60 I Level and Single-cycle Honours Students places are divided as follows:

Faculty of Social Sciences: 29 places

Subject Areas	Places	Degree Courses and Single-Cycle Master Degree Programmes (University of Pisa)
Economics and Management	at least 6 places	Banking, finance and financial markets (L-18) Business administration (L-18) Economics and commerce (L-33) Management for Business and Economics (L-18)
Legal Science	at least 7 places	Single-cycle Master Degree Programme in Law (LMG-01)
Political Sciences	at least 6 places	Political science (L-36)

The remaining 10 places are assigned in the order of the general ranking list to the first eligible candidates with the highest score, regardless of the chosen subject area, according to the order of the general ranking list.

Faculty of Experimental and Applied Sciences: 31 places



Subject Areas	Places	Degree Courses and Single-Cycle Master Degree Programmes (University of Pisa)
Agricultural Sciences and Plant Biotechnology	5 places	Agricultural Sciences (L-25), Viticulture and Oenology (L-26), Natural and Environmental Sciences - (Environment) (L-32), Biotechnologies (classe L-2)
Industrial and Information Engineering	14 places	Biomedical Engineering (L-8) Electronic Engineering (L-8) Computer Engineering (L-8) Telecommunications Engineering (L-8) Mechanical Engineering (L-9) Energy Engineering (L-9) Aerospace Engineering (L-9) Industrial Design Engineering (L-9/L-4)
Medical Sciences <i>(possibility to access to I, II and III year)</i>	12 places	Single-cycle Master Degree Programme in Medicine and Surgery (LM-41)

If one or more ranking lists contain an insufficient number of students to cover the number of places available for subject areas in the Faculty of Experimental and Applied Sciences, a single combined ranking list will be prepared for that Faculty. That ranking will be prepared subject to standardisation of the scores in each of the individual subject area rankings, using the Z-score method. The remaining places will be allocated to candidates who have passed the exam and obtained the highest score in the single combined Faculty merit ranking. In this case, the eventual call for candidates of the Area of Medical Sciences will be possible provided that the conditions for admission are met by the ministerial decree that annually defines how to access to the courses in Medicine and Surgery.

- The winners of the competition will benefit from a reserve of places at the University of Pisa and therefore they will not have to take any tests required by the University of Pisa for enrolment in degree courses in cases where access is planned.
- The number of places may be increased if, after the publication of this call, further financial and/or logistical availability occurs.

Art. 3 - Admission requirements and reasons for disqualification or withdrawal of a place

- The competition is open to those who, when the application deadline expires, meet the following requirements:
 - for the first year of Economic and Management Sciences, Legal Science, Political Sciences, Agricultural Sciences and Plant Biotechnology, Industrial and Information Engineering and Medical Sciences, it is necessary to have obtained, in the 2023/2024 academic year, a degree that gives access to degree courses at Italian universities. For qualifications obtained abroad, please refer to art. 9;
 - in order to be declared the winner and be eligible for the reserve of places assigned to the School within the scope of the agreement stipulated with the University of Pisa, candidates in the area of Medical Sciences who are eligible for admission to the first year are required to take the national test in accordance with the procedures set out in the ministerial provisions for access to the single-cycle degree courses in Medicine and Surgery - a.y. 2024 /2025 with a score equal to or higher than that of the last person eligible for enrolment at the University of Pisa at the time of the first sliding scale.
 - for the second and third year of Medical Sciences, candidates:
 - must be enrolled in a Master's Degree Programme in Medicine or Surgery at an Italian or foreign University;
 - must have obtained an academic qualification (in 2022/2023 and in the 2021/2022 academic year respectively) granting them access to Degree courses at Italian Universities;
 - must be enrolled on the aforementioned Degree Course respectively in the a.y. 2023/2024 and in a.y. 2022/2023;
 - must have achieved the minimum necessary university credits (CFU) required by the University of Pisa for the purpose of an incoming transfer, by the date of the oral admission test according to the modalities referred to in art. 10.4;
 - must have obtained an average score of no less than 27/30 in exams taken up to the date of their application.

Successful candidates admitted to the second or third year of Medical Sciences must complete the programme of study prescribed by the University of Pisa in accordance with the terms set out in the "Sant'Anna School of Advanced Studies



Regulations for Taught Activities”. Candidates from other Universities will only be admitted to the School upon completion of the procedure for transfer to the University of Pisa. If candidates come from another University, they will be admitted to the School under condition waiting to complete the transfer procedures to the Faculty of Medicine and Surgery of the University of Pisa. The transfer procedure will have to be activated concurrently with the acceptance of the place and completed in the shortest possible time. The student must keep the U.O. Honours Students and Master’s Degree informed about the timing of the renunciation to the studies at the previous University and its registration at the University of Pisa.

2. Candidates will declare that they meet the admission requirements in their applications in accordance with articles 46 and 47 of Presidential Decree no. 445 of 28 December 2000, as subsequently amended and supplemented. The School reserves the right to verify the accuracy of information provided in applications to participate in the procedure and to verify that candidates meet the necessary requirements, at any time, including following the selection of successful candidates. Failure to meet the requirements will result in disqualification from the procedure or, if revealed following the selection of successful candidates, in withdrawal of the place awarded. Disqualification or withdrawal, together with the reasons for those decisions, will be notified to the persons concerned in writing to the e-mail address indicated in the application.

3. Additional causes for disqualification from the procedure are set out in this call for admissions under articles 3, 5, 6 and 10. Additional causes for withdrawal of a place awarded are set out in this call for admissions under articles 7.10, and articles 9.1.

Art. 4 – Entrance test

1. For all Subject Areas, the competition is articulated in 3 stages as follows:
 - a. a pre-selection test - Test TOLC (not envisaged for Medical Sciences candidates);
 - b. two written tests;
 - c. one oral test.

Art. 5 - TOLC Test (Pre-selection)

1. With the exception of candidates for Medical Science courses, in order to gain admission to the competitive examination candidates must compulsorily demonstrate that they have passed the TOLC Test or TOLC@Casa at any of the CISIA affiliated centres, otherwise they will be excluded. They commence from February 2023 and within the deadline for this call for admissions, as indicated in the table below:

Subject Area	TOLC test required	Minimum score	Eligibility for entrance tests
Industrial and Information Engineering	TOLC I	27/50	candidates ranked in the first 120 are eligible for the written tests
Agricultural Sciences and Plant Biotechnology	TOLC B	28/50	candidates ranked in the first 80, following standardisation of their scores for the two tests using the Z-score method, so as to obtain a single ranking list, are eligible for the written tests
	TOLC AV	26/50	
Social Sciences	TOLC E	19/36	candidates ranked in the first 170, following standardisation of the two test results using the Z-score method, so as to obtain a single ranking list, are eligible for the written tests
	TOLC SU	34/50	

2. Details on specifications for the various TOLC and TOLC@Casa tests and their regulation (validity, procedure for taking the test, assessments, resitting the test) can be found in the “TOLC Regulation” on the CISIA Consortium website: <https://www.cisiaonline.it/areatematica-tolc-cisia/regolamenti/>.

3. Candidates for the Faculties of Social Sciences and Agricultural Sciences and Plant Biotechnology can choose which of the two tests indicated in the table they will submit for the purposes of the competitive procedure.

4. All candidates who have a score equal to or in excess of the minimum score indicated in the table can apply to participate in the competitive procedure.

5. Once candidates have passed the TOLC or TOLC@Casa test, obtaining at least the minimum score indicated in table they must send their application for their chosen subject area. Only candidates ranked amongst the first 120 (TOLC I), or 80 (TOLC B or AV) or 170 (TOLC E or TOLC SU) out of all applications received will be admitted for the written test. Candidates for the



Faculty of Medical Sciences who are not required to participate in the pre-selection phase are only required to submit their application for the competitive procedure.

6. The results of the TOLC and TOLC@Casa test are only valid for the purpose of eligibility for the competitive exam and are not considered for the purposes of drawing up the final ranking list.

7. Candidates who have obtained the qualification required for admission to the competition abroad and whose mother tongue is not Italian may sit the TOLC E and TOLC I tests in English.

Art. 6 - Tests

1. Entrance tests are intended to verify whether candidates have the necessary attitude to learning, potential and proficiency to engage in a high quality and interdisciplinary programme, and whether they are prepared for and willing to live in a boarding university.

2. Admission to the first year is subject to two written and one oral test, as follows:

FACULTY OF SOCIAL SCIENCES

For **ECONOMICS AND MANAGEMENT, LEGAL SCIENCE, POLITICAL SCIENCES** the written and oral tests are the same:

Written tests

Two tests intended to assess analytical and research skills:

1. *Critical thinking* test: ability to understand and interpret a text on issues of contemporary society
2. A paper on a topic chosen by the candidate from the following options:
 - history
 - philosophy
 - economics/law
 - mathematics

Oral test

A discussion on two of the subject areas in the second written test, chosen by the candidate, and an interview intended to assess a candidate's motivation/disposition for the School's programmes, their aptitude for their chosen subject area and for campus life.

FACULTY OF EXPERIMENTAL APPLIED SCIENCES

AGRICULTURAL SCIENCES AND PLANT BIOTECHNOLOGY

Written tests

1. An essay chosen by the candidate from the following options:
 - agricultural/environmental Science
 - biotechnologies
2. An essay chosen by the candidate from the following options:
 - biology
 - chemistry
 - physics

Oral test

A discussion on the subject areas in the written test, and an interview intended to assess a candidate's motivation/disposition for the School's programmes, their aptitude for their chosen subject area and for campus life.

INDUSTRIAL AND INFORMATION ENGINEERING

Written tests

1. Mathematics test
Integrated physics and "problem solving" test

Oral test

Physics test and planning and problem solving aptitude test as well as an interview intended to assess a candidate's motivation/disposition for the School's programmes, their aptitude for their chosen subject area and for campus life.



MEDICAL SCIENCES - I YEAR

Written tests

1. Biology essay
2. Essay chosen by the candidate from the following options:
 - chemistry
 - physics

Oral test

A discussion on all subjects included in the written tests and an interview intended to assess a candidate's motivation/disposition for the School's programmes, their aptitude for their chosen subject area and for campus life.

MEDICAL SCIENCES - II YEAR

Written tests

1. An essay on the life sciences (issues relating to the relationship between medicine and biology)
2. An essay chosen by the candidate from the following options:
 - biology-genetics
 - chemistry-preparatory biochemistry
 - embryology-histology

Oral test

A discussion on all subjects included in the written test, solely for study programmes completed as part of the outgoing Degree Course, and an interview intended to assess a candidate's motivation/disposition for the School's programmes, their aptitude for their chosen subject area and for campus life.

MEDICAL SCIENCES - III YEAR

Written tests

1. An essay on life sciences (issues relating to the relationship between medicine and biology)
2. An essay chosen by the candidate from the following options:
 - anatomy
 - biochemistry
 - physiology

Oral test

A discussion on all subjects included in the written test, solely for study programmes completed as part of the outgoing Degree Course, and an interview intended to assess a candidate's motivation/disposition for the School's programmes, their aptitude for their chosen subject area and for campus life.

3. The length of each written test is established and notified by the Examination Board prior to commencement of the tests.
4. If a candidate fails to attend at the start time of any test, for any reason, including force majeure, that candidate will be disqualified from the procedure.
5. The examination tests are held in Italian. Candidates with a foreign qualification who are not of Italian mother tongue may request to take the tests in English. The Boards of Examiners may, however, verify in the oral test that the candidate's level of knowledge of the Italian language is adequate to ensure their participation in the training activities envisaged in the chosen course of study.

Art. 7 - Examination Board, test scores and ranking lists

1. The Examination Boards are appointed by way of a Rector's Decree and are composed of School teaching staff, research staff and research fellows. Teaching staff, research staff and research fellows from other Universities may be asked to form part of the Board, as well as external experts and scholars.
2. Boards may form sub-boards for selection procedures. Admissions to oral tests and final rankings are decided at a meeting of the full Examination Board.
3. For written tests each Board may award up to a total of 50 points. Candidates who achieve at least 35/50 in the written tests may be admitted to the oral tests.
4. For oral tests each Board may award up to 50 points. Candidates who achieve at least 35/50 will pass this test. Candidates who do not pass the oral test fail the entrance exam, even if their final score exceeds 70/100.



5. Upon completion of the tests, each Examination Board will draw up general merit rankings, expressed in hundredths summing the scores achieved in written and oral tests. Candidates who have passed both the written and oral tests will achieve a pass in the School entrance exam.
6. In the event of an equal number of marks in all the tests, preference shall be given to the marks obtained in the oral test; in the event of an equal number of marks in the oral test, the candidates shall be declared the winners, applying in the first instance the criterion of the least represented gender within the eligible candidates in the same ranking and in the second instance that of the youngest age.
7. The Rector, by her own Decree, approves the acts of the competition and the final rankings, proclaiming the winners, within the limit of the places available, in addition to any additional places made available as provided for in art. 1.1. At the end of the competition procedure, the general merit lists of successful candidates are published on the School's institutional website. For the area of Medical Sciences (first year) the approval of the acts and the general merit list are conditioned by the results of the national test, as already indicated in art. 3.1 of the call.
8. Any changes in the rankings will normally be possible within October 31st, 2024.
9. Successful candidates will be invited to take up their place on the course and to attend the School in the first few days of October 2024, in accordance with a notification sent by e-mail.
10. Failure to attend the School following notice, in the absence of a valid reason, shall result in withdrawal of the place awarded.

Art. 8 - Application and submission deadline

1. Applications are free of charge and must only be submitted on-line using the electronic procedure which will be operational from 12.00 hours on March, 20th 2024, in the specific area of the School website: www.santannapisa.it. The traceability of the online application to the applicant is guaranteed by computer identification.
2. The procedure, which can be activated by clicking on <https://sssup.esse3.cineca.it/Home.do>, via the home page of the School's institutional site in the upper left-hand section called "Students online" or directly via a link, involves the following steps:
 - a. web registration to online services ESSE3, filling in the requested data;
 - b. acquisition by receiving an e-mail of the user name (login) and access code (password) that will allow you to re-enter the system to fill in the application, and make any subsequent changes to your personal data;
 - c. log in to the ESSE3 online services portal with the credentials received; save your login and change your password the first time you log in;
 - d. access the Reserved Area at the link <https://sssup.esse3.cineca.it/Home.do> from the drop-down menu at the top right. Go to the "Secretariat" section and then "Admission"; enter the "Competition Registration" procedure and select the competition you wish to apply for in order to proceed with filling in the online application as indicated on the various screens;
 - e. At the end of the procedure, the candidate should receive a second e-mail, this time confirming that they have registered for the competition, bearing the identification code that will be associated with them throughout the competition. **If you do not receive this e-mail, it means that your application has been unsuccessful and that you have not registered for the competition.**
3. Each candidate may enter the competition for one subject area only. You may change your choice of subject area even after you have registered for the competition, but only up to the date of the first written test, by sending a written notice to that effect.
4. The deadline for submitting applications for admission to the competition is **12.00 on July 29th, 2024.**
5. In accordance with article 46 of Presidential Decree no. 445 of 28 December 2000, candidates must declare the following information in their applications:
 - a. name, surname, place and date of birth and tax identification number;
 - b. citizenship;
 - c. place of residence, or domicile if different, telephone number and email address for the receipt of notices relating to the procedure, and an undertaking to notify any changes in that information;
 - d. that they have not received any criminal convictions;
 - e. that they meet the admission requirements under article 3;
 - f. that they have the necessary academic qualifications to access Degree courses at Italian Universities indicating: the type of certificate achieved, the name of the school/institute that issued the certificate, the place and date of issuance and the grade achieved, or an undertaking to achieve that qualification within the deadline for submission



of the application, or possession of an academic qualification achieved abroad indicating: the type of certificate achieved, the name of the school/institute that issued the certificate, the place and date of issuance and the grade achieved;

- g. the subject area for which they are applying;
- h. for Medical Sciences alone, the year of the Programme that they intend to participate in;
- i. that they have passed the pre-selection TOLC or TOLC@Casa tests (for all candidates save for the Faculty of Medical Sciences);
- j. the language in which they intend to take the competition tests between Italian and English, a choice valid only for candidates with a foreign qualification and not an Italian mother tongue;
- k. that they have read the admission procedure, and that they accept the relative terms and conditions without reservation;
- l. that they are aware of and acknowledge the privacy policy relating to the processing of personal data under article 21 below;
- m. that they wish to make recourse to support or extra time for the tests, in case of fulfilment of the conditions under article 20 of Law no. 104, 5 February 1992;
- n. to need additional time and/or compensatory instruments to take the tests, using the conditions of law n. 170 of 2010;
- o. the existence of any family relationship, within the fourth degree for immediate family members and within the 2nd degree for family by marriage, with any teaching staff, researchers or any member of the technical or administrative staff of the School, in accordance with article 7 of the School's Code of Ethics.

6. Candidates for any years after the first year of Medicine and Surgery must, upon compiling the application, upload a declaration which includes:

- a. the attended Master's Degree course in Medicine and Surgery, the home University, the exams passed at the date of submitting the application, related to the first year in the case of admission to the second year, and to the first and second year in the case of admission to the third year, the grades achieved, and the credits awarded for each exam and any other training experience acquired;
- b. any outstanding exams under the statutory programme of studies or individual programme of studies approved by their current University for all completed years.

7. Candidates with diagnosis of specific learning disability, pursuant to Law no. 104, 5 February 1992 as subsequently amended and supplemented, must upload a reasoned request to the specific area of the application, together with adequate certification, indicating any support required for the competitive procedure and any requirement for additional time on the basis of their specific disability. The Examination Board will decide whether to grant assistance and additional time in relation to the specific disability on the basis of documents submitted and the U.O. Honours Students and Master's Degree will promptly inform the candidate of this decision.

8. Candidates with Learning Disabilities (pursuant to Law no. 170/2010 as subsequently amended and supplemented) must also upload a reasoned request to the specific area of the application, together with adequate certification, requesting additional time and any support tools necessary. The Examination Board will decide whether to grant additional time and any other tools on the basis of documents submitted and the U.O. Honours Students and Master's Degree will promptly inform the candidate of this decision.

9. All of the data listed in applications to participate in the public examination and in any declarations provided are declarations in lieu of certificates, pursuant to article 46 of Presidential Decree no. 445/2000 and declarations in lieu of affidavits, pursuant to article 47 of Presidential Decree 445/2000, as subsequently amended and supplemented. Candidates are therefore required to attach a copy of a currently valid identification document to the application.

10. Candidatures and applications which are received after the deadlines or according to procedures other than those indicated, will be disqualified. Please ensure that you have received the e-mail notifying you of closure of the application submission procedure.

11. The School will not be liable for any malfunctions caused by technical problems and/or overloading of lines of communication and/or systems; candidates are therefore advised to complete the procedure as early as possible. In case of difficulties please contact us at the following address concorso.allievi@santannapisa.it.

12. The School will not be liable for the circulation of communications due to imprecise contact details provided by candidates or the late communication of any change of address indicated in applications, or due to any errors caused by third parties, unforeseeable circumstances or force majeure.



13. Candidates may communicate with the School at the following email address concorso.allievi@santannapisa.it. The School will communicate with candidates at the email address indicated when registering personal data on the application website.

Art. 9 – Academic qualification obtained abroad

1. Candidates who declare that they have achieved an academic qualification abroad are eligible to participate in the competitive procedure subject to certain conditions. If they pass the entrance test, access to the School will be conditional upon enrolment with the University of Pisa and to an evaluation by that University of the foreign qualification. Failure to recognise the foreign academic qualification for access to Courses at the University of Pisa will result in withdrawal of the place.

2. For candidates with academic qualifications obtained abroad and for candidates who are citizens of countries outside the EU, please refer to information provided by the Ministry of Universities and Research relating to the enrolment of foreign students for the 2022/2023 academic year. The circular and the related annexes can be downloaded at the following link <http://www.studiare-in-italia.it/studentistranieri/>.

Art. 10 - Timetable for entrance exams

1. Entrance tests, written and oral, will take place in the following venues and according to this calendar:

Subject Area	Written tests	Publication of candidates admitted to the oral test	Oral tests
EXPERIMENTAL SCIENCES Medical Sciences	Thursday August, 29th, 3.00pm Friday August, 30th, 9.00am Venue: Polo Porta Nuova Via Marinello Nelli, 13 Pisa	By September 13th	Thursday September, 19th 8.30am Venue: Sant'Anna School
EXPERIMENTAL SCIENCES Industrial and Information Engineering	Wednesday August, 28th 2.00pm Thursday August, 29th 9.30am Venue: Polo Porta Nuova Via Marinello Nelli, 13 Pisa	By September 12th	Tuesday September, 17th 9.30am Wednesday September, 18th 9.30am Venue: Sant'Anna School
EXPERIMENTAL SCIENCES Agricultural Sciences and Plant Biotechnologies	Thursday, August, 29th 9.30am Friday August, 30th 9.30am Venue: Sant'Anna School	By September 3rd	Friday September, 13th 9.30am Venue: Sant'Anna School
SOCIAL SCIENCES Economic and Managerial Sciences, Legal Sciences and Political Sciences	Monday, September 2nd, 2pm Tuesday, September, 3rd 9.30am Venue: Polo Porta Nuova Via Marinello Nelli, 13 Pisa	By September 6th	Tuesday September, 10th 8.30am Wednesday September, 11th 8.30am Thursday September, 12th 8.30am Venue: Sant'Anna School

Lists of candidates admitted to the written tests will be published on the institutional website by **August, 7th, 2024**. Candidates are required to present themselves for the tests, without any further communication, on the dates indicated. Any variations and details of the competition venues at the Scuola Sant'Anna will be announced by means of a notice on the institutional website in the section dedicated to the Competition. Any waivers of participation in the Written tests must be communicated by email to concorso.allievi@santannapisa.it in order to allow the rankings to be ranked within 5 days of the date set for the first written test.

2. Candidates must bring valid ID with them to sit the exam.

3. The lists of candidates admitted to the oral test will be published on the School's institutional website, indicating the date and time set for the test. Such indication shall be considered as an invitation to the oral test, without the need for further communication.



4. II and III year candidates who applied for the Area of Medical Sciences that are admitted to the oral exam must send, under penalty of exclusion and before the test, the declaration required to art. 7 paragraph 5, updated with the exams passed after the date of submission of the application to the account concorso.allievi@santannapisa.it for the purpose of verifying the requirement of minimum number of credits provided by the University of Pisa for transfer admission and of the arithmetic GPA not less than 27/30, pursuant art. 3.2e.

SECTION II - ADMISSION TO II LEVEL HONOURS COURSES

Art. 11 - Available places and Subject Areas

1. The 18 II Level Honours Students places are divided as follows:

Faculty of Social Sciences: 10 places

Subject Areas	Places	Master Degree Programmes
Economics and Management	4 places	AREA OF ECONOMICS University of Pisa: Economics (LM-56) - 2 places reserved
		AREA OF MANAGEMENT University of Pisa - 1 place reserved between: Banking, finance and financial markets (LM-77) Strategy, management and control (LM-77) Marketing and market research (LM-77) Professional advice to business (LM-77) University of Trento: Innovation Management (LM-77) - 1 place reserved
Data science	2 places	University of Pisa: Data Science and Business Informatics (LM-18/LM DATA) University of Florence: Statistics and Data Science (LM-82)
Political Sciences	4 places	University of Pisa: European union, global processes and sustainable development (LM-52) Institutions, Politics and Society (LM-62) University of Florence: RISE: International Relations and European Studies (LM-52/LM-90) PIM: Politics, institutions e market con curriculum Institutions and Politics, Institutions and Markets and Institutions and Lobbying (LM-62)
<p>Within each subject area, subject to the reservation of places, places will be allocated according to the order of the general merit list, taking into account the Master's degree course chosen.</p> <p>In the absence of suitable candidates able to fill the places reserved for each subject area, the remaining 10 places are assigned in the order of the general ranking list to the first eligible candidates with the highest score, regardless of the chosen subject area, according to the order of the general ranking list.</p>		



Faculty of Experimental and Applied Sciences: 8 places

Subject Areas	Places	Master Degree Programmes
Agricultural Sciences and Plant Biotechnology	4 places	University of Pisa: Plant and Microbe Biotechnologies (LM-7) Sustainable agricultural systems (LM-69) Molecular biotechnology (LM-8) - 2 places reserved University of Pisa and University of Florence: Sustainable innovation in viticulture and enology (LM-70)
Industrial and information engineering	4 places	Università di Pisa: Artificial Intelligence and Data Engineering (LM-32) Computer engineering (LM-32) Aerospace engineering (LM-20) Biomedical engineering (LM-21) Telecommunications engineering (LM-27) Electronic engineering (LM-29) Mechanical engineering (LM-33) Robotics and automation engineering (LM-25) Bionics engineering (LM-21) - 2 places reserved

Within each subject area, subject to the reservation of places, places will be allocated according to the order of the general merit list, taking into account the Master's degree course chosen.
In the absence of suitable candidates able to fill the places reserved for each subject area, the remaining places are allocated to the other subject area according to the order of the general ranking list.

The number of places may be increased if, after the publication of this call, further financial and/or logistical availability occurs.

Art. 12 - Admission requirements and reasons for disqualification or withdrawal of a place

- To be admitted to the first year of II Level Honours Courses, candidates must have:
 - an academic qualification giving access to Master's Degree Courses from an Italian or foreign university, or undertake to obtain it by December, 31st, 2024, under penalty of disqualification from the place;
 - completed the degree course in no more than four years, except for duly certified reasons of health or maternity;
 - the weighted average of the marks of the exams taken in the degree course required for admission to the Master's degree equal to at least 27/30 (Italian system) or B (international system in accordance with the provisions of paragraph 2 below);
 - a B2 level certification of knowledge of the Italian language (in the case of candidates with a foreign qualification and no Italian mother tongue).
- Candidates are bound to comply with the provisions for admission or enrolment in their chosen Master's Degree Course with regard to the minimum requirements and admission procedures. In the case of Master's degree courses that have a programmed number of places or that require candidates to pass assessment tests, candidates are required to take and pass the relative admission tests in accordance with the procedures and deadlines set by the chosen Master's degree course, and in any case no later than December, 31st, 2024, under penalty of forfeiture of their place.**
- The conversion table approved by Rectoral Decree no. 99/2024 and published on the institutional website of the School, in the section dedicated to admissions, will be applied for the evaluation of the grade point average requirement for candidates enrolled or graduated at foreign universities. Only those candidates who are in possession of the required average mark or for whom an equivalent mark has been ascertained will be admitted to the competition.
- The admission requirements are declared by the candidates in the application form in accordance with articles 46 and 47 of Presidential Decree no. 445 of 28 December 2000 and subsequent amendments and additions. The School reserves the right to verify, at any time, even after the appointment of the winners, the truthfulness of the declarations made in the applications to participate in the competition and the possession of the prescribed requirements. Failure to meet the requirements will result in exclusion from the competition or, if established after the appointment of the winners, disqualification from the place. Exclusion or disqualification and the reasons thereof will be communicated by writing to the e-mail address indicated in the application form.
- Further grounds for exclusion from the competition for admission to II Level Honours Courses and disqualification from the place are set out in this call in art. 13, 14 and 16.



Art. 13 - Degree

1. Candidates who, at the application deadline, declare that they have not obtained a degree, undertake to obtain it by December, 31st, 2024. Failure to obtain the degree by the specified deadline and the consequent impossibility of enrolment shall result in forfeiture of the place.
2. Candidates who declare possession of a qualification obtained abroad are admitted to the competition subject to conditions. If they are successful, access to the School is subject to enrolment in the Master's Degree Course at the University of Pisa, Florence or Trento and therefore to the evaluation by the latter of the foreign qualification possessed. Failure to obtain academic recognition of the foreign qualification for access to the Master's Degree Course shall result in forfeiture of the post.
3. For candidates with a qualification obtained abroad and for candidates who are citizens of countries outside the European Union, please refer to the provisions of the Italian Ministry of Education, Universities and Research (MIUR) regulations on the enrolment of foreign students for the academic year 2024/2025. The circular and its attachments can be downloaded at the following link: <http://www.studiare-in-italia.it/studentistranieri/>.

Art. 14 – Entrance test

1. For all Subject Areas, the competition is articulated in 2 stages as follows:
 1. evaluation of titles
 2. one oral exam
2. The selection is aimed at ascertaining the high level of preparation, the candidates' potential for cultural and educational development, their aptitude, motivation and predisposition for the chosen course of study, as well as their readiness to live in a collegial dimension.
3. The assessment of qualifications will be carried out based on the documentation submitted by the candidate in respect of:
 - *curriculum vitae et studiorum* listing the exams taken in the degree course required for admission to the Master's degree and the relative marks;
 - dissertation or, alternatively, another paper produced for the purpose of obtaining the degree; undergraduates may attach an abstract or summary of the dissertation project countersigned by the supervisor or co-rapporteur;
 - publications;
 - additional study activities such as international mobility experiences or extracurricular placements;
 - any other professional or cultural qualification that the candidate considers may be useful for his/her evaluation.
4. The oral exam consists of an interview, in Italian and/or English, diversified according to the Faculty and the subject area chosen by the candidate as specified in art. 15 below. The Examination Board is in any case entitled to verify that the level of knowledge of the Italian language of the candidate's not of Italian mother tongue is sufficient to ensure their participation in the training activities envisaged by the chosen course of study.
5. The oral exam may be held, at the candidate's choice, in person or remotely, using procedures that ensure the identification of the candidates and the publicity of the test.
6. Absence of the candidate from the exam, for whatever reason, including force majeure, results in exclusion from the competition.

Art. 15 - Exam

1. The oral exam intends to:
 - a. verify the course of study with an in-depth examination of the skills acquired in the fundamental subjects of the three-year degree course taken. At the time of the convocation to the oral exam, the Examination Board may request the submission of a presentation with computer support (e.g. PowerPoint) on a subject of the candidate's choice;
 - b. verify the candidate's aptitude, potential and motivation for the chosen Master's degree course;
 - c. verify the knowledge of English or Italian.
2. For the **Faculty of Social Sciences**, the selection is carried out by one Examination Board, which for the oral exam, after an interview in the presence of the entire Board, provides for an in-depth interview with one of the following sub-commissions identified on the basis of the chosen Degree Course:
 - Management
 - Economics



- Data science
- Political Sciences

At the end of the oral exam, the Examination Board collectively expresses its evaluation of each candidate's exam.
At the end of the selection, the Examination Board approves in plenary session a single overall general ranking list.

Art. 16 - Examination Board, test scores and ranking lists

1. The Examination Boards are appointed by way of a Rector's Decree and are composed of School teaching staff, research staff and research fellows. Teaching staff, research staff and research fellows from other Universities may be asked to form part of the Board, as well as external experts and scholars.
2. Boards may form sub-boards for selection procedures. Admissions to oral tests and final rankings are decided in a meeting of the full Examination Board.
3. Each Board, at its first meeting, will indicate the criteria for the evaluation of titles, considering that it has 50 points for this evaluation. Candidates will be admitted to the oral exam if they have obtained a score of not less than 35/50 in the evaluation of titles.
4. For the oral exam each Board may award up to 50 points. Candidates who achieve at least 35/50 will pass this test. Candidates who do not pass the oral test fail the entrance exam, even if their final score exceeds 70/100.
5. At the end of the exams, each Board will draw up an overall general ranking list, in hundredths, by adding together the results of the marks obtained in the evaluation of titles and the oral exam. Candidates who have passed the selection procedure with an overall mark of no less than 70/100 shall be considered eligible for admission to the School.
6. In the event of an equal number of marks in all the tests, preference shall be given to the marks obtained in the oral test; in the event of an equal number of marks in the oral test, the candidates shall be declared the winners, applying in the first instance the criterion of the least represented gender within the eligible candidates in the same ranking and in the second instance that of the youngest age.
7. The Rector, by her own Decree, approves the acts of the competition and the final rankings, proclaiming the winners, within the limit of the places available, in addition to any additional places made available as provided for in art. 1.1. At the end of the competition procedure, the general merit lists of successful candidates are published on the School's institutional website.
8. **The winners are admitted subject to a reservation. Admission to the School is subject to admission to the chosen degree course and eligibility for enrolment, which must take place by December, 31st, 2024, under penalty of forfeiture of the admission procedure.**
9. Any changes in the rankings will normally be possible within December, 31st, 2024.

Art. 17 - Application and submission deadline

1. Applications are free of charge and must only be submitted on-line using the electronic procedure which will be operational from 12.00 hours on March, 20th 2024, in the specific area of the School website: www.santannapisa.it. The traceability of the online application to the applicant is guaranteed by computer identification.
2. The procedure, which can be activated by clicking on <https://sssup.esse3.cineca.it/Home.do>, via the home page of the School's institutional site in the upper left-hand section called "Students online" or directly via a link, involves the following steps:
 - a. web registration to online services ESSE3, filling in the requested data;
 - b. acquisition by receiving an e-mail of the user name (login) and access code (password) that will allow you to re-enter the system to fill in the application, and make any subsequent changes to your personal data;
 - c. log in to the ESSE3 online services portal with the credentials received; save your login and change your password the first time you log in;
 - d. access the Reserved Area at the link <https://sssup.esse3.cineca.it/Home.do> from the drop-down menu at the top right. Go to the "Secretariat" section and then "Admission"; enter the "Competition Registration" procedure and select the competition you wish to apply for in order to proceed with filling in the online application as indicated on the various screens;
 - e. At the end of the procedure, the candidate should receive a second e-mail, this time confirming that they have registered for the competition, bearing the identification code that will be associated with them throughout the competition. **If you do not receive this e-mail, it means that your application has been unsuccessful and that you have not registered for the competition.**



3. The deadline for submitting applications for admission to the competition is **12.00pm, June, 18th, 2024**.

4. In accordance with article 46 of Presidential Decree no. 445 of 28 December 2000, candidates must declare the following information in their applications:

- a. name, surname, place and date of birth and tax identification number;
- b. citizenship;
- c. place of residence, or domicile if different, telephone number and e-mail address for the receipt of notices relating to the procedure, and an undertaking to notify any changes in that information;
- d. that they have not received any criminal convictions;
- e. that they meet the admission requirements under art. 12;
- f. the subject area for which they are applying;
- g. possession of a degree that qualifies for admission to the chosen Master's Degree Programme, indicating the type of degree obtained, the University that issued it, the place and date it was awarded and the grade obtained, or a commitment to obtain it by December, 31st, 2024, or possession of a degree obtained abroad, indicating the type of degree obtained, the name of the university that issued it, the place and date it was awarded and the grade obtained, or a commitment to obtain it within the above deadlines;
- h. possession of a **weighted** average mark for the exams taken in the degree course valid for admission to the Master's degree, equal to at least 27/30 as provided for in art. 12 of this call, or an equivalent mark for candidates with a foreign qualification;
- i. that they have read the admission procedure, and that they accept the relative terms and conditions without reservation;
- j. **to have read the admission/enrolment procedures for the chosen Master's Degree Course** as regards possession of the minimum requirements and access procedures and to undertake to take any tests envisaged in accordance with the procedures and deadlines envisaged by the chosen Master's Degree Course and in any case no later than December, 31st, 2024;
- k. that they are aware of and acknowledge the privacy policy relating to the processing of personal data under art. 21 below;
- l. that they wish to make recourse to support or extra time for the tests, in case of fulfilment of the conditions under article 20 of Law no. 104, 5 February 1992;
- m. the existence of any family relationship, within the fourth degree for immediate family members and within the 2nd degree for family by marriage, with any teaching staff, researchers or any member of the technical or administrative staff of the School, in accordance with article 7 of the School's Code of Ethics.

5. Candidates must attach to the application:

- their *curriculum vitae et studiorum* listing the exams taken in the degree course required for admission to the Master's degree and the relative marks;
- their dissertation or alternative paper (in pdf) for candidates who have already graduated or who obtain their degree after the application deadline;
- the titles they intend to submit for the Board's evaluation (for this purpose, appropriate spaces for uploading documents will be available in the online application procedure);
- a copy of a valid ID;
- candidates with a foreign qualification who are not native speakers of Italian must enclose with their application a copy of the B2 level Italian language certificate required as a prerequisite for admission;
- for candidates with disabilities, pursuant to Law no. 104 of 5 February 1992 and subsequent amendments and additions, a reasoned request, accompanied by appropriate certification, indicating, in relation to their specific condition, the aid required for the examination as well as the possible need for additional time; the Commission will assess the granting of aids and additional time in relation to the specific disability, based on the documentation received and the U. O. Honours Students and Masters degree will promptly notify the candidate admitted to the exam of the need for additional time. The U.O. Honours Students and Masters degree will promptly notify the candidate admitted to the course.;
- for candidates with DSA, pursuant to law no. 170 of 2010 and subsequent amendments and additions, a reasoned request, accompanied by appropriate certification, indicating that they wish to make use of additional time and the necessary compensatory tools; the Board will assess the granting of compensatory tools and additional time on the basis of the documentation received and the U.O. Honours Students and Masters degree will promptly notify the admitted candidate.



6. Each candidate may enter the competition for only one competition area and for admission to only one Master's degree course. It is not possible to change the information regarding the chosen competition area and Master's degree course after the deadline for submitting applications.
7. All data listed in the application form and the attached declarations shall be deemed to be a declaration in lieu of certification, pursuant to art. 46 of Presidential Decree 445/2000 and a declaration in lieu of affidavit, pursuant to art. 47 of Presidential Decree 445/2000 and subsequent amendments and additions. Applicants are therefore required to enclose with their application a copy of their valid identity document.
8. Applicants whose applications are received after the deadline or otherwise than as indicated will be excluded from selection. Please ensure that you have received notification by e-mail that the application procedure has been definitively closed.
9. The School accepts no responsibility for any malfunctions due to technical problems and/or overloading of the communication line and/or application systems; candidates are therefore requested not to wait until the last few days before the deadline. In the event of any difficulties, please contact: concorso.allievi2@santannapisa.it.
10. The School shall not be held liable for the loss of any communication resulting from inaccurate information on the candidate's address or from late communication of a change of address given in the application, nor for any mishaps attributable to third parties, unforeseeable circumstances or force majeure..
11. The School will promptly inform the interested parties of any ineligibility of their application for the competition and the reasons for it.
12. The candidate may communicate with the School via concorso.allievi2@santannapisa.it. The School communicates with the candidate at the e-mail address indicated in the application form.

Art. 18 - Timetable for entrance exams

1. The calendar of the exams will be published by **March, 15th, 2024** on the School's institutional website. Any changes will be announced in the same form.
2. The list of candidates admitted to the competition will be published on the School's institutional website, in the section dedicated to the competition for admission to Honours Courses, by **June, 25th 2024**. Subsequently, the lists of candidates admitted to the exams will also be published in the same section, indicating the date and time set for the exams. This indication shall serve as an invitation to the exams, without need for further communication. If the examination is to be held electronically, the arrangements will be published on the institutional website.
3. Candidates must present themselves with a valid identity document.

SECTION III – GENERAL DISPOSITIONS

Art. 19 - Contribution to expenses

1. The School may be able to provide free accommodation in their dorms for the candidates. It will be assigned on availability basis, upon email request, to the U.O. Infrastructure and services - technical management **by June 27th, 2024** for admission to II Level Honours Courses and **by August 5th, 2024** for admission to I Level Honours Courses, by e-mail to alloggi.collegio@santannapisa.it. The request must be accompanied by the 2024 ISEE University certification, on the basis of which the assign will be defined.
2. The School may recognize a reimbursement of the costs for external accommodation, in case of unavailability in its dorms, and a reimbursement of travel expenses incurred by candidates, who live more than 100 km away from the School, according to 2024 ISEE University and to the following criteria:

ISEE	REIMBURSEMENT AMOUNT	TRAVEL (costs covered)	ACCOMMODATION
less than or equal to €22,000	100% of costs	<ul style="list-style-type: none">▪ train II class▪ long-distance bus journey▪ economy class flight▪ ferry no reimbursement of costs for use of own vehicle	Accommodation at the School's facilities according to availability <i>or</i> external accommodation, in case of nonavailability, in the dorms, up to a maximum of € 60.00 per night



<p>between €22,001 and €40,000</p>	<p>75% of costs</p>	<p>For journeys between 100 and 800 Km:</p> <ul style="list-style-type: none"> ▪ train II class ▪ long distance bus journey <p>For journeys over 800 Km:</p> <ul style="list-style-type: none"> ▪ train II class ▪ long distance bus journey ▪ economy class flight <p>For journey from Sicily and Sardinia:</p> <ul style="list-style-type: none"> ▪ train II class ▪ long distance bus journey ▪ economy class flight ▪ ferry <p>no reimbursement of costs for use of own vehicle</p>	<p>Accommodation at the School's facilities according to availability <i>or</i> external accommodation, in case of nonavailability, in the dorms, up to a maximum of € 60.00 per night</p>
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3. Any requests for reimbursements of travel and non-School accommodation costs, accompanied by 2024 University ISEE certification and by the original receipts, must be submitted by September 30th, 2024.

4. Additional information and/or specifications, together with application forms, will be published on the institutional website, in the section dedicated to the entrance exam.

Art. 20 - Status of Honours Students

1. The status of Honours Students is governed by the [Statuto](#) and internal sources, in particular the [Regolamento didattico di ateneo](#), the [Regolamento delle Attività Formative](#) (Book I) and the [Regolamento per la vita collegiale](#).

2. Honours Students undertake a parallel and complementary degree course of study at the University of Pisa and other affiliated universities (University of Florence and University of Trento) while complying with strict teaching requirements. At the School, students reside on campus where they benefit from free board and lodging, attend supplementary courses, seminars and language courses, they participate in research activities carried out in the laboratories and have the opportunity to carry out study and research experiences abroad and complete their training with internships in Italian and foreign companies and public bodies. To the students who complete their studies in accordance with their didactic obligations the School awards the **Diploma di Il Livello** and the **Diploma di Licenza** which is equivalent to a Level II University Master.

3. Admission to the School does not entail the payment of enrolment fees and attendance of Honours Courses is free of charge. For the duration of the study cycle, students stay in the residential facilities provided by the School and use the canteen service.

4. Honours Students receive an educational contribution in an amount determined each year by rectoral decree, taking into account the income conditions of the students. The School may also make contributions to supplement the tuition fee for mobility, internships, orientation and other institutional activities.

5. Honours Students, for the transition to subsequent years, they must:

- a. follow the courses taught in the School and the Degree Course at the university of reference;
- b. take interviews and examinations according to a study plan submitted by them and approved by their academic structure;
- c. obtaining a pass mark in interviews and taking all the exams of university and internal courses set out in the syllabus;
- d. achieve in university and internal examinations a mark of no less than 24/30 and maintain an average of at least 27/30.

6. Honours Students may be authorised, for serious reasons, to postpone or suspend teaching activities in accordance with the procedures laid down in the Regulations of Educational Activities. Postponements or suspensions for maternity leave or for any obligations provided for by law are, on the other hand, arranged ex officio, subject to the student's communication.



Art. 21 - Coordinator of competitive procedure, privacy policy and anti-corruption measures

1. In accordance with article 5 of Law 241/90, as subsequently amended and supplemented, the Coordinator of the competitive procedure in this call for admissions is the Head of the U.O. Honours Student and Master's Degree –Training Department, Sant'Anna School of Advanced Studies - Piazza Martiri della Libertà, 33, 56127 Pisa, e-mail: concorso.allievi@santannapisa.it.
2. Pursuant to GDPR 679/2016 (European Privacy Regulations) the School is the Controller of any personal data provided as part of the application process or acquired as part of the competitive procedure. Personal data is required for the purpose of participation in the procedure. Personal data is processed for the following institutional activities:
 - - the realisation of the competitive procedure;
 - - access by students to and staying in School facilities;
 - - creation of an academic record of achievement;
 - - providing placement services to students.
3. Data processing carried out by the School is subject to the rules under GDPR 679/2016 "European Privacy Regulations".
4. Data will be processed by administrative staff of the U.O. Honours Student and Master's Degree and by the procedure committees, through the use of digital procedures and within the limits necessary for the activities described above, also in case of any disclosure to third parties. Anonymous data may be used for statistical purposes.
5. Candidates are entitled to the rights under GDPR 679/2016 and specifically the right to access their own data, request amendments, additions or deletions if this data is incomplete, erroneous or collected in violation of the law. They may also object to their data being processed for statutorily recognised reasons, sending a request to: Sant'Anna School of Advanced Studies, U.O. Honours Student and Master's Degree, Piazza Martiri della Libertà, 33, 56127 Pisa, email: concorso.allievi@santannapisa.it for admission to I Level and Single-cycle Honours Courses and concorso.allievi2@santannapisa.it for admission to II Level Honours Courses. For further clarifications or information please contact the "Data Protection Officer" for the School at the following email address: dpo@santannapisa.it.
6. The School operates in accordance with anti-corruption and transparency regulations (Law no. 190/2012, Legislative Decree no. 33/2013 as subsequently amended and supplemented) applying the measures outlined in the "[Piano Triennale di prevenzione della corruzione e della trasparenza 2022-2024](#)", published on the "Transparent Administration" area of the official institutional website.