



**CALL FOR ADMISSION TO UNDERGRADUATE DEGREE COURSES
ACADEMIC YEAR 2020 – 2021**

Article 1

Admission to the School

1. The Sant'Anna School of Advanced Studies (referred to hereafter as the School) has published a call for applications for admission to 50 student positions (via entry exam) for the academic year 2020/2021. The call for admission is for admission to three-year courses as well as to 5 to 6-year master's degree courses. If financial and logistic conditions allow, the number of positions may be increased in consideration of the number of applications and the general level of merit of applicants. In this case, the School commits to publishing this on its official website www.santannapisa.it, in the section dedicated to calls for application.
2. Undergraduate students of the School are students of the University of Pisa. Within 30 days of accepting their position, each successful applicant must enrol on a three-year Undergraduate course, or a 5 to 6-year Master's degree course (in Law or Medicine and Surgery) at the University of Pisa. This course must link to the disciplines available at the School (see attachment A). The course of study of a regular undergraduate student lasts 3 years. The course of study in Law lasts five years, while the study cycle in Medical Sciences lasts six years.
3. Successful applicants will be admitted to take up a reserve of student positions at the University of Pisa.
4. Undergraduate students will participate in highly distinguished educational activities in addition to those offered as part of the Degree Courses at the University of Pisa. These activities consist of dedicated teaching programmes accompanied by periods of study abroad, including a period of work experience at institutions and/or companies in Italy or outside Italy. The School also commits to providing students with advanced foreign languages study which will allow them (at the end of their course) to reach a standard comparable to those recognised by international certifications.
5. Students will be provided with free accommodation on the School's premises.

Art. 2

Places available and Subject Areas

The 50 student positions available on the courses as described in article 1 are distributed as follows:

Faculty of Social Sciences: 25 places, of which:

- At least 6 student positions for Economics and Management
- At least 7 student positions for Law
- At least 6 student positions for Political Sciences

The remaining 6 places will be assigned according to the list of qualifying students (ordered in terms of merit) to the first year of the Faculty of Social Sciences.

Faculty of Experimental and Applied Sciences: 25 places, of which:

- 4 student positions for Agricultural Sciences and Plant Biotechnology
- 11 student positions for Industrial and Information Engineering
- 10 student positions for Medical Sciences.

Art. 3

Pre-selection (TOLC test) and application process

1. To proceed with their application, all candidates (except Medical Sciences candidates) must demonstrate that they have completed the TOLC test at a CISIA-affiliated centre. The test should be taken from February 2020 onwards, and before the deadline date for this call for admission. Refer to the table below for details:



Table 1

	TOLC Test to be completed	Minimum score	Short listing for written exam
Information and Telecommunications Engineering	TOLC I	27/50	The first 120 candidates in order of merit (with the 120 highest scores) will be shortlisted to attempt the written exam**
Agricultural Sciences and Plant Biotechnology	TOLC B	28/50	The first 80 candidates in order of merit (with the 80 highest scores) will be shortlisted to attempt the written exam**
Social sciences*	TOLC E	19/36	The first 170 candidates in order of merit (with the 170 highest scores) will be shortlisted to attempt the written exam** (Subject to the Z-score points calculation method applied to both test results to obtain a single shortlist)
	TOLC SU	34/50	

* CANDIDATES MAY CHOOSE WHICH TEST TO COMPLETE BASED ON THE PLACE THEY WISH TO APPLY FOR

** ALL CANDIDATES WHO HAVE OBTAINED THE MINIMUM SCORE ABOVE ARE ELIGIBLE TO APPLY FOR THE STUDENT PLACES IN THIS CALL FOR ADMISSION. WITHIN THIS GROUP, THE CANDIDATES WITH THE 120/80/170 HIGHEST SCORES /AS INDICATED ABOVE/ ADMITTED TO THE WRITTEN EXAM.

IF THERE ARE TWO CANDIDATES WITH THE SAME SCORE FOR THE LAST PLACE ON THE SHORTLIST, PREFERENCE WILL BE GIVEN TO THE YOUNGER CANDIDATE.

2. The application process for positions in(?) Medical Sciences courses does not require the completion of the TOLC test, as the candidate must pass the national competitive selection to Master of Science Degree Courses in Medicine and Surgery (as per article 4).

3. For details and regulations relating to the various TOLC tests (validity, procedure, evaluation, repeating the test etc.) please refer to "TOLC Regulations" available on the CISIA website – www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti/.

4. Once the candidate has completed the TOLC test, obtaining (at least) the minimum score as specified above in table 1, they must proceed with their application for their chosen subject area. In order of merit (highest test score), only the first 120 (TOLC I), 80 (TOLC II) and 170 (TOLC E or SU) candidates will be shortlisted to attempt the written test for the subject area they are applying for.

Candidates for Medical Sciences are only required to send their application for admission and do not need to undertake this pre-selection process (as described above).

5. The score of the TOLC test is only relevant for the shortlist for the written exam. It is not taken into consideration for the final shortlist for places.

6. Application forms and all related information are available on the official website of the School (www.santannapisa.it)

7. Applications may only be sent once for a single subject area, which must be the same subject area as the TOLC test taken (with the minimum score obtained). If two applications are made under the same name and this has not occurred due to a technical error, the candidate will be disqualified from the process.

8. The candidate may communicate with the School via the email concorso_allievi@santannapisa.it. The School will communicate with the candidate via the email they have provided in their application.

Art. 4

Admission requirements and reasons for disqualification and withdrawal of a place

1. Candidates may only apply once, with the exception of Medical Sciences candidates.
2. Only candidates who meet the following criteria at the deadline date for application (see article 9) may be admitted to apply (regardless of their citizenship):

- For the first year of Economics and Management, Law, Political Sciences, Agricultural Science and Plant Biotechnology, Industrial and Information Engineering and Medical Sciences, candidates must have completed a course of studies in the academic year 2019/2020 which allows them to enrol in Italian Universities. In order to be admitted at the School, students must be enrolled at the University of Pisa. The University of Pisa must therefore approve any qualifications obtained abroad as per article 2 of Law 14/2002 (including subsequent changes and additions).

Candidates who meet the admission requirements for the first year of the Medical Sciences area of study (as per the reserved places described in article 2) must, in order to be admitted, show evidence of having successfully



passed the exam for admission to Master's Degree Courses in Medicine and Surgery (academic year 2020/2021). They must have passed this exam with sufficient marks and have met criteria as laid out by the relevant Italian Ministerial Decree, which defines them on an annual basis (<https://www.miur.gov.it/>).

- For the second and third year of Medical Sciences, it is necessary to:
 - a) Be enrolled on a Master's Degree Course in Medicine and Surgery at an Italian or non-Italian university
 - b) Have obtained a qualification (in 2018/2019 and the academic year 2017/2018 respectively) which grants access to Degree courses at Italian Universities
 - c) Have been enrolled on the above Master's Degree Course in the 2019/2020 and 2018/2019 academic years
 - d) Have obtained (at the date of the oral exam for the subject area applied for) the necessary minimum ECTS credits required by the University of Pisa in order to be admitted
 - e) Have obtained an average grade of no less than 27/30 in all exams taken up to the date of their application.

Candidates successfully admitted to the second or third year of Medical Sciences must complete a programme of studies prescribed by the University of Pisa, as per the terms and conditions in the "Regulations for Educational Activities at the Sant'Anna School of Advanced Studies".

If students have previously studied at another Institution, they will be admitted to the School once the formalities related to their transferral to the Faculty of Medicine and Surgery at the University of Pisa have been completed.

3. As part of their application, candidates declare to meet the requirements for admission as per articles 46 and 47 of Presidential Decree n.445 of 28 December 2000 (including subsequent changes and additions). The School reserves the right to verify the information provided and qualifications declared in candidates' applications at any time – including after successful candidates have been selected. If candidates are found to lack the admission requirements, this will lead to their exclusion from the selection process, or (if this occurs after candidates have been selected) the withdrawal of their place. The reasons for their exclusion/the withdrawal of their place will be communicated to the persons in question via the email address provided on their application.

4. Further reasons for a candidate's exclusion from the selection process are outlined in this document in articles 3, 5 and 7. Further reasons for the withdrawal of a successful candidate's place are outlined in this document in articles 6 and 8.

Art. 5

Admission exam

1. To enter the first year of courses, the required exams (two written tests and one oral test) are as follows:

Faculty of Social Sciences

For Economics and Management, Law and Political Sciences areas of study, the written and oral tests consist of:

Written test

1) Essay on a theme linked to a problem in contemporary society. The test is aimed at evaluating the abilities of the candidate in terms of in-depth analysis.

2) Essay on a topic chosen by the candidate, belonging to the following subject areas:

- history
- philosophy
- mathematics

Oral test

A discussion on two of the subjects in the second written test (chosen by the candidate), and an interview to evaluate the candidate's aptitude for their chosen area of study and their motivation in relation to the School's educational offering.



Faculty of Experimental and Applied Sciences

Agricultural Sciences and Plant Biotechnology

Written test

- 1) Essay on a Topic chosen by the candidate from one of the following subject areas:
 - Agricultural/Environmental Science
 - Biotechnology
- 2) Essay on a Topic chosen from:
 - Biology
 - Chemistry
 - Physics

Oral test

Discussion on the topics in the written test and an interview to evaluate the candidate's aptitude for their chosen area of study and their motivation in relation to the School's educational offering.

Industrial and Information Engineering

Written test

- 1) Mathematics test
- 2) Integrated physics and problem-solving test.

Oral test

Physics test and aptitude for planning and problem solving.

Medical Sciences – 1st Year

Written test

- 1) Essay on a Biology topic
- 2) Essay on a topic chosen from:
 - Chemistry
 - Physics

Oral test

Discussion on all the subject areas in the written test, and an interview to evaluate the candidate's knowledge, their aptitude for the chosen area of study and their motivation in relation to the School's educational offering.

Medical Sciences – 2nd Year

Written test

- 1) Essay on a Life Sciences topic (relating to the relationship between biology and medicine)
- 2) Essay on a Topic chosen by the candidate from:
 - Biology – genetics
 - Chemistry – basic biochemistry
 - Embryology – histology

Oral test

Discussion on all topics in the written test (limited to the study programmes completed in previous years of the candidate's current degree course) an interview to evaluate the candidate's knowledge, their aptitude for the chosen area of study and their motivation in relation to the School's educational offering.

Medical Sciences – 3rd year

Written test

- 1) Essay on a Life sciences topic (relating to the relationship between biology and medicine)
- 2) Essay on a Topic chosen by the candidate from:
 - Anatomy
 - Biochemistry
 - Physiology

Oral test

Discussion on all topics in the written test (limited to the study programmes completed in previous years of the candidate's current degree course) an interview to evaluate the candidate's knowledge, their aptitude for the chosen area of study and their motivation in relation to the School's educational offering.



2. The duration of each written exam is decided just before the test by the Selection Committee.
3. If the candidate is not present at the start time of one of the tests, whatever the reason, they will be disqualified from the application process.
4. The tests in the admission exam will be in Italian.

Art. 6

Admission committees, test results and shortlist/candidate classification

1. Selection committee members are nominated by Decree by the School Rector, and the committee is made up of teachers and Researchers at the School. Professors and Researchers from other universities may also be called upon to be part of these committees - in particular from the University of Pisa - including foreign experts and scholars.
2. To carry out the process of selection, the selection committees may form sub-committees. Admission to the final oral tests, and the names of the final shortlisted candidates, are however decided at a meeting with the full committee.
3. For the written tests, each selection committee may award up to a total of 50 points. Candidates who achieve at least 35/50 points may be admitted to attempt the final oral tests.
4. For the oral test, each selection committee may award up to a total of 50 points. Candidates who achieve at least 35/50 points will pass this test.
5. At the end of the tests, the selection committee will create a shortlist of successful candidates in order of merit, attributing points (out of 100 available) by adding together their results from the written and oral tests. **Candidates will be considered successful for admission to the School if they pass the oral test with a total score of at least 35/50, and with a total score of at least 70/100.** If the candidate does not pass the oral test with the minimum number of points, they will not be considered successful, even if they have an overall final mark over 70/100.
6. The Rector will approve the final shortlist and announce the successful candidates, within the limits of the positions available. At the end of the process, the shortlist of successful candidates (in order of merit) will be published on the official School website. For the Medical Sciences area of study (1st year), the candidates' results from the national test (as described in article 4, comma 2 of this document) will have an impact on the approval of certificates and the general shortlist (in order of merit).
7. If more than one candidate has the same total number of marks from the tests, preference will be given to those with the higher mark in the oral test. If, at this stage, these marks are also the same for more than one candidate, preference will be given to the candidate(s) with the higher mark achieved in the discussion of the subjects dealt with in the written test. If in turn, at this stage, marks are also the same for more than one candidate, preference will be given to the candidate with the higher mark in the interview to evaluate aptitude for their chosen area of study, and their motivation in relation to the School's educational offering.
8. Changes may be made to the shortlist, normally up until the 31st October 2020.
9. Successful candidates will be invited to accept their student place on the course, and therefore to present themselves at the School in the first few days of October 2020 as per communications via email. The start date/entry to the School of successful candidates in Medical Sciences may be postponed until the results of the national entrance exam to Degree courses in Medicine and Surgery are available, and the final shortlist has been approved. Any potential variations will be communicated promptly.
10. If successful candidates do not present themselves at the School without a valid reason, their place will be withdrawn.

Art. 7

Application

1. Application is free of charge and should be registered online by the deadline as stated in article 9 of this document. Applications should be made via the dedicated online process on the official School website (in the call for applications section). Each online application will be linked to the candidate via digital identification.
2. On the application form, candidates must declare the following:
 - a) Name(s), surname, place of birth and fiscal code
 - b) Citizenship
 - c) Place of residence, telephone numbers (fixed line number and cell phone number) and email address, in order to receive communications and to let the candidate know of any changes
 - d) Possession of the admission requirements as per article 4



- e) Possession of an academic qualification¹ which admits them to Degree courses at Italian universities, or their commitment to achieving this qualification within the application deadline for presenting their application (see article 9)
 - f) Possession of qualifications awarded abroad (see article 4)
 - g) The area of study for which they are applying
 - h) The year of the course they are applying for (only for the Medical Sciences area of study)
 - i) To have passed the pre-selection exam (for all candidates except for the Medical Sciences area of study)
 - j) Acknowledgement and acceptance of the terms, conditions and instructions of the call for admission
 - k) Acknowledgement of the privacy policy in relation to personal data as per article 11 of this document
 - l) Any potential family links (of the 4th degree for direct family links and of the 2nd degree for family links by marriage) as per article 7 of the School's Code of Ethics, with a teacher, a researcher or a member of technical or administrative staff at the School.
- 3.** All details given as part of the application assume the status of substitutive declaration of certification (as per article 46 of Decree no.445/2000 of the President of the Republic) and substitutive declaration of the deed of notoriety (as per article 47 of Decree no.445/2000 of the President of the Republic) including subsequent changes and additions. Candidates must attach a copy of a valid identity document (a certified copy is not necessary).
- 4.** Candidates who apply beyond the deadline, or who do not follow the procedure indicated, will be excluded from the selection process.
- 5.** Candidates who are beyond the first year of Medicine and Surgery must upload a declaration (at the relevant stage of the application process) which includes:
- a) The transcript/curriculum of studies that the candidate is following on their current University Degree course in Medicine and Surgery. This refers to the first year if they are applying to the second year, and the second year if they are applying for the third year.
 - b) The University where they have been studying, exams passed at the date of application (including marks) and the credits awarded for each exam
 - c) Exams which are still to be passed according to the statutory programme of studies – or individual programme of studies as approved by the University – for the current year/years already completed
 - d) The curriculum of any other university courses attended during the years after obtaining a level 2 secondary education diploma.
- 6.** Candidates with a disability (as per Law no.104 of the 5 February 1992, including subsequent changes and additions) must scan and upload a signed note and appropriate certification to the upload section of the application process in order to request assistance (related to their disability) in completing the application, and any requirement for extra time. The Committee will evaluate and decide on the nature of assistance and amount of extra time in relation to the particular disability, based on the documentation provided. The Undergraduate Studies Office will promptly communicate this decision to the candidate.
- 7.** Candidates with Learning Disabilities (as per Law no.70/2010 and subsequent changes and additions) must also upload a signed note with appropriate certification to the upload section of the application process in order to request extra time and any compensatory educational tools necessary. The Committee will evaluate and decide on any compensatory educational tools and amount of extra time allowed based on the documentation provided. The Undergraduate Studies Office will promptly communicate this decision to the candidate.
- 8.** Candidates applying for the second and third years of Medical Sciences must upload the appropriate declaration as per article 8 of this document.
- 9.** The School reserves the right to allow the correction of applications made within the deadline which contain minor/resolvable errors.
- 10.** The School does not assume any responsibility for errors in the contact details as provided by the candidate, or if the candidate communicates any changes to these at a late stage of the process.
- 11.** The School will promptly communicate to candidates if their application cannot be accepted, along with the reason for this.
- 12.** The School maintains the possibility of granting means-tested (income-based) reimbursements to candidates who participate in the call for admission, according to the appropriate regulations.

¹ For qualifications see article 8.



Art. 8

Qualifications

1. All candidates must declare, at the time of submitting their application, the commitment to complete (or to have already completed) a secondary education diploma. They should indicate the type of diploma they obtained, the name of the school or institute which awarded the qualification, the place and date the qualification was awarded, and the grade achieved. They must do this before the **31st of July 2020** by editing their profile on the online application platform under 'qualifications' (titoli di studio).
2. Candidates in the second or third year of Medical Sciences can include the details above when submitting their application form for this call for admission.
3. Candidates who possess an equivalent qualification obtained abroad are eligible to apply. If their application is successful, access to the School is dependent upon enrolment at the University of Pisa. The University of Pisa is the body which evaluates foreign qualifications – therefore, if the candidate's foreign academic qualifications are not recognised as equivalent in order to enrol in University of Pisa courses, their place will be withdrawn.
4. For candidates with qualifications obtained abroad, and for candidates who are citizens of countries outside the European Union, please refer to the information provided by the Ministry of Education, Universities and Research (MIUR) relating to the enrolment of foreign students for the 2020/2021 academic year. The relevant documentation can be downloaded from the following link: <http://www.studiare-in-italia.it/studentistranieri/>.

Art. 9

Application deadline

1. The online application process, including the uploading of the required documentation as per articles 7 and 8, must be completed **by 12:00 on the 30th June 2020**.
2. If candidates encounter any difficulties, they should write to the email address: concorso_allievi@santannapisa.it

Art. 10

Timetable for entrance exams

1. The timetable and locations for both the written and oral tests will be published on the School's official website by the end of June 2020. Candidates who have sent an initial application should present themselves for the written test at the place and time indicated on the published calendar, without being required to give further communication. Any variations to the calendar will be shown on the official website. The school may communicate using other methods where it deems appropriate.
2. Candidates must bring a valid ID document with them to the exam.
3. The calendar and list of candidates who have been shortlisted for the oral test are published on the official School website. The document showing the candidates who will proceed to the oral test will also show the date and time of the test. This constitutes the official invitation to the test.

Art. 11

Management of the admissions process, Privacy Policy and anti-corruption measures

1. In accordance with article 5 of Law 241/1990 (and subsequent changes and additions), the person responsible for the process as described in this document is Cristiana Neri, Undergraduate Secretary, Sant'Anna School of Advanced Studies, Piazza Martiri della Libertà, 33, 56127 Pisa, ph: 050/883339, fax: 050/883250, email: cristiana.neri@santannapisa.it.
2. As per the GDPR 679/2016 (European regulations on Privacy), the School is the data holder for personal data provided as part of the application process. It is necessary to provide personal data in order to participate. The processing of personal data is used to carry out the following institutional activities:
 - Running of the call for admission
 - Students' access to and accommodation within the collegiate facilities
 - Creation of an academic record of achievement/CV
 - Providing work placement services to students
3. Data processing carried out by the School is subject to European GDPR (General Data Protection Regulations), 679/2016.
4. Data processing will be carried out by administrative staff at the Undergraduate Studies Office, and by committee members. Personal data is also utilised by the Strategic Projects department to provide placements. Data may be processed digitally, within the limits (and using methods) strictly necessary for the activities as described above, including where any third parties are involved. Anonymous data may be used for statistical purposes.



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5. Candidates are granted the rights outlined in GDPR 679/2016, including the right to access their own personal data, and to request amendments, additions or deletion if this data is incomplete, incorrect or has been collected in violation of the law. Candidates may object to their data being processed for reasons recognised by law, by sending a request to: Scuola Superiore Sant'Anna, U.O. Segreteria Didattica Allievi Ordinari, Piazza Martiri della Libertà, 33, 56127 Pisa, e-mail: concorso_allievi@santannapisa.it. For any further information or clarification please contact the Data Protection Manager ("Responsabile della protezione dei dati personali") at the School at the following email address: dpo@santannapisa.it.
6. The School operates in line with anti-corruption and transparency regulations (Law no.190/2012 and subsequent modifications and additions), applying the measures outlined in the Three-year Anti-Corruption and Transparency Plan ("Piano Triennale di prevenzione della corruzione e della trasparenza 2018-2020") published on the Transparent Administration ("Amministrazione trasparente") section of the official School website.



Attachment "A" of Call for Admission
to Degree courses, academic year 2020 – 2021

Scientific disciplines of the Sant'Anna School of Advanced Studies - Undergraduate Degrees and single-cycle Master's Degrees at the University of Pisa which successful candidates must enrol on:

Scientific Disciplines of the Sant'Anna School of Advanced Studies	Degree Courses and Master's Degree Courses
Economics and Management	THREE YEAR DEGREE COURSES: University of Pisa: Banking, finance and financial markets (class L-18), Business Administration (class L-18), Economics and commerce (class L-33), Management for Business and Economics (class L-18)
Political Sciences	THREE YEAR DEGREE COURSE: University of Pisa: Political Science (class L-36)
Law	MASTER'S DEGREE COURSE: University of Pisa: Law (LMG-01)
Agricultural sciences and Plant Biotechnology	THREE YEAR DEGREE COURSES: University of Pisa: Agricultural Sciences (class L-25), Viticulture and Winemaking (class L-26) Natural and Environmental Sciences – Environment curriculum (class L-32), Biotechnology (class L-2)
Industrial and Information Engineering	THREE-YEAR DEGREE COURSES: University of Pisa: Biomedical Engineering (class L-8), Electronic Engineering (class L-8), Computer Engineering (class L-8), Telecommunications Engineering (class L-8), Mechanical Engineering (class L-9), Energy Engineering (class L-9), Aerospace Engineering (class L-9)
Medicine	MASTER'S DEGREE COURSE: University of Pisa: Medicine and Surgery (LM-41)