CALL FOR APPLICATIONS FOR INCLUSION IN THE UN SINGLE ELECTORAL ROSTER FOR D1, P5, P4 and P3 LEVELS

The Generic Job Openings (GJO) for the roster membership in the UN Single Electoral Roster at the D1, P5, P4 and P3 levels are open for applications in the UN Careers Portal, Inspira (https://careers.un.org), from 22 January 2020 until 22 February 2020.

These rosters are used to fill field electoral positions in all UN entities involved in providing electoral assistance, including in UN peace operations, special political missions, UNDP and UNOPS electoral projects.

For more information on working in the field in Electoral Affairs, please click on the following link:


Fluency in English or French is required. Candidates also fluent in other languages, in particular Arabic, Portuguese, Russian and Spanish are encouraged to apply.

WOMEN ARE STRONGLY ENCOURAGED TO APPLY.

We recommend that applicants consider whether they meet all required eligibility criteria, as described in the job postings, before applying as Only candidates meeting the requisite eligibility criteria will be contacted for further assessments for their inclusion in the Roster.

ELIGIBILITY CRITERIA (Work Experience) FOR CURRENT JOB OPENINGS

Principal Electoral Affairs Officer, D-1
A minimum of fifteen years of progressively responsible experience in elections and related areas is required. Electoral experience in a field operation of the United Nations Common System or a comparable international organization or other relevant electoral experience is required. Previous experience in managing a diverse team at senior level is required. At least seven years of experience in supervising, implementing, supporting or advising on electoral processes is required. Electoral experience in developing countries is desirable. Work experience in post-conflict situations is desirable. Experience in bilateral or multilateral negotiation is desirable.

Senior Electoral Affairs Officer, P-5
A minimum of ten years of progressively responsible experience in elections and related areas is required. Electoral experience in a field operation of the United Nations Common System or a comparable international organization or other relevant electoral experience is required. At least five years of experience in supervising, implementing, supporting or advising on electoral processes is required. Previous experience in managing a team at the senior level is desirable. Electoral experience in developing countries is desirable. Work experience in post-conflict situations is desirable. Experience in bilateral or multilateral negotiations is desirable.

Electoral Affairs Officer, P-4
A minimum of seven years of progressively responsible experience in elections and related areas is required. Electoral experience in a field operation of the United Nations Common System or a comparable international organization or other relevant electoral experience is required. At least three years of
Experience in supervising, implementing, supporting or advising on electoral processes is required. Experience in developing countries is desirable. Work experience in post-conflict situations is desirable. Experience in managing projects is desirable. Previous experience in managing a team is desirable. Experience in bilateral or multilateral negotiations is desirable.

Electoral Affairs Officer, P-3
A minimum of five years of progressively responsible experience in elections and related area is required. Electoral experience in a field operation of the United Nations Common System or a comparable international organization or other relevant electoral experience is required. At least two years of experience in implementing, supporting or advising on electoral processes is required. Work experience in post-conflict situations and/or developing countries is desirable.

The direct links to the Generic Job Opening are the following:


Interested candidates are invited to submit their applications as soon as possible in the UN career portal, INSPIRA.

The entire assessment process takes an average of six months; all applicants will be notified in writing of the outcome of their application (whether successful or unsuccessful) within 14 days of the conclusion of the process. Successful candidates will be placed on the roster and subsequently will be invited to apply for field mission vacancies open only to roster members. Roster membership does not guarantee selection.

Please share this information through your professional and personal networks with colleagues who might be interested in applying to the United Nations Single Electoral Roster.


Contacting the UN Electoral Assistance Division:

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